

# RENTAL APPLICATION

Each adult (18 or older) must fill out a separate application

First	Middle	Last	Birth Date	Social Security #	Driver's License #
Any Other Names You've Used In The Past			Home Phone	Cell Phone	
All Other Proposed Occupants			Birth Date	Relationship To Applicant	

## RENTAL/RESIDENCE HISTORY

	Current Residence	Previous Residence
Street Address		
City		
State & Zip		
Last Rent Amount Paid		
Owner/Manager and Phone Number		
Reason for leaving		
Is/Was rent paid in full?		
Did you give notice?		
Were you asked to move?		
Name(s) in which your utilities are now billed:		
	From/To	From/To
Dates of Residency		

## EMPLOYMENT HISTORY

	Current Employment	Previous Employment
Employed By		
Address		
Employer's Phone		
Occupation		
Name of Supervisor		
Monthly Gross Pay		
	From/To	From/To
Dates of Employment		

## CREDIT HISTORY

	Bank/Institution Name	Balance On Deposit or Balance Owed
Savings Account		
Checking Account		
Credit Card		
Auto Loan		

## VEHICLES (Include vehicles belonging to other proposed occupants also)

Make	Model	Color	Year	License Plate

**REFERENCES & EMERGENCY CONTACTS**

<b>Nearest Relative Living Elsewhere:</b>	
<b>Name</b>	
<b>Street Address</b>	
<b>City</b>	
<b>State &amp; Zip</b>	
<b>Phone Number</b>	

By signing the application you grant us permission to communicate with all the contacts listed in this section in the event we can't locate you. Furthermore, if you abandon the apartment for any reason then you grant us permission to allow your relative listed above to remove all contents of the dwelling on your behalf.

**GENERAL INFORMATION**

<b>Have you ever been served a late rent notice?</b>	<b>Do any of the people who would be living in the apartment smoke?</b>	<b>How long do you think you would be renting from us?</b>
<b>Have you ever filed for bankruptcy? If so, when?</b>	<b>When would you be able to move in?</b>	<b>Have you ever been convicted of a felony?</b>
<b>Have you ever been served an eviction notice? If so, when?</b>	<b>How many pets do you have (list Type, Breed, approx. Weight &amp; Age)?</b>	
<b>Have you had any reoccurring problems with your current apartment or landlord? If yes, please explain:</b>		
<b>Why are you moving from your current address?</b>		
<b>List any verifiable sources and amounts of income you wish to have considered (optional):</b>		
<b>If you were to run into financial difficulty in the future and couldn't come up with the money to pay the rent, do you know someone that would loan you the money? If so, provide the person's name, address, &amp; phone # so that we can use them as a reference for you.</b>		
<b>Have you been a party to a lawsuit in the past? If yes, please explain why:</b>		
<b>We may run a credit check and a criminal background check. Is there anything negative we will find that you want to comment on?</b>		
<b>How did you hear about this apartment?</b>	<b>Do you have an e-mail address we can reach you at?</b>	

**Agreement & Authorization Signature**

I believe that the statements I have made are true and correct. I hereby authorize a credit and/or criminal check to be made, verification of information I provided and communication with any and all names listed on this application. I understand that any discrepancy or lack of information may result in the rejection of this application. I understand that this is an application for an apartment and does not constitute a rental or lease agreement in whole or part. I further understand that there is a **non-refundable** fee to cover the cost of processing my application and I am not entitled to a refund even if I don't get the apartment. Any questions regarding rejected applications must be submitted in writing and accompanied by a self-addressed stamped envelope.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

*RETURN TO UPPER EXPLORERLAND HOUSING INC.*

**RELEASE FORM**

I authorize the UPPER EXPLORERLAND Housing Inc. to obtain information about me and my household that is pertinent to eligibility for apartment tenancy.

I acknowledge that a photocopy of this form is as valid as the original.

I am aware that all adult household members that will be living in my apartment must sign the release form and cooperate with the verification process. Failure to sign this document by any adult household member may result in the disqualification of my application. (an adult household member includes anyone age 18 or older).

***I HEREBY AUTHORIZE THE RELEASE OF THE INFORMATION REQUESTED.***

Adult Household Member Number 1:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Social Security Number: \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Adult Household Member Number 2:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Social Security Number: \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date