

---

MEETING MINUTES: RPA-1 Transportation Enhancements Committee

Thursday, March 29, 2018, 9:00 a.m. – Upper Explorerland RPC, Postville

**Committee members in attendance:** Rod Marlatt, Fayette County Conservation; Jenna Pollock, Clayton County Conservation; Barbara Schroeder, Winneshiek County Conservation; Val Reinke, Allamakee County Economic Development and Tourism; Sheryl Struthers, Fayette County; Harlan Satrom, Winneshiek County; Joshua Johnson, City of Oelwein; Harold Chapman, Howard County Conservation; James Janett, Allamakee County Conservation; Mallory Hanson, NEI RC&D; and Craig Fencil, Howard County Conservation.

**Others in attendance:** Michelle Barness, UERPC; Aaron Detter, UERPC; Lee Bjerke, Winneshiek County; Nick Rissman, Howard County; Ron McCartney, Clayton County.

1. Meeting was called to order at 9:00 a.m. by Marlatt.
2. Marlatt added 1-a to the Agenda: Election of Officers.

A motion to keep the officers the same was made by Schroeder, seconded by Satrom, and approved unanimously.

A motion to approve the agenda was made by Schroeder, seconded by Reinke, and approved unanimously.

3. A motion to approve the December 14, 2017 meeting minutes was made by Pollock, seconded by Schroeder, and approved unanimously.
4. Barness initiated a discussion of TAP targets and balances. She explained that the funding target for TAP includes amounts for both FY 2021 and FY 2022 because there was no TAP award process last year; that the target was \$119,000 for each year; and that this combined with the remaining 20% of the STBG-TAP-Flex (\$18,200) for both years totaled \$274,400, not including any balances.
5. Barness explained that applications for TAP projects for the 2019-2022 TIP were received from Fayette County, Winneshiek County, and Clayton County and that the Enhancements Committee discussed these projects in detail. She described the process by which each County Conservation Board scored all the applications, and then UERPC staff compiled composite scores for consideration by the Committee. Winneshiek County's application for construction of a bridge on the Dry Run Trail was the top score by three of the five counties, and it had the highest average score. The Committee made a recommendation to award Winneshiek County the full amount requested, which will approximately utilize the full amount of TAP funding available.

A motion to recommend the Winneshiek County TAP project for inclusion in the TIP was made by Pollock, seconded by Chapman, and approved unanimously.

6. Barness presented background on the draft RPA-1 Transportation Planning Work Program (TPWP) for FY 2019 and discussed the work elements and the budget for RPA-1 transportation planning activities during the period from July 2018 to June 2019.
7. Barness presented background on the draft RPA-1 Passenger Transportation Plan (PTP). She explained that a draft was submitted to IDOT which provided some feedback, and that staff have addressed IDOT's comments in the current, final PTP which was ready for consideration and approval by the Policy Board for submission to IDOT.
8. Barness explained that Detter would be the project manager for the RPA-1 Long-Range Transportation Plan (LRTP). Detter explained that the LRTP is updated every five years and that the next update will need to be completed by March of 2019. Detter proceeded to give an overview of the project process and timeline as well as the plan's 20-year planning horizon.
9. Barness provided the following updates given by IDOT:
  - IDOT will be holding a public meeting regarding the Iowa 9 river crossing in Lansing in mid-May to take input from the public about the research they've done on the alternatives for the bridge, and that they will be sending out further information.
  - IDOT's Transportation Commission is working on their five-year program this spring, with adoption in June; no specific projects are known at this time, but there will be a draft available in May.
  - The Transportation Commission will be doing an input meeting in our region; it will be October 9 in Decorah at the Hotel Winneshiek.
10. The Committee discussed possible days for future meetings to accommodate the IDOT District Planner's schedule. Barness said that she would discuss with the Technical Committee and Policy Board and would follow up.
11. A motion to adjourn was made by Marlatt, seconded by Satrom, and approved unanimously. Meeting adjourned at 9:48 a.m.