

MEETING MINUTES: RPA 1 Transportation Policy Board - Corrected  
 Tuesday, March 12, 2013, 1:00 p.m.  
 Upper Explorerland RPC, Postville

Board members in attendance: Jan McGovern, Howard County; Don Arendt, City of Decorah; Dennis Karlsbrotten, Winneshiek County; Larry Gibbs, Clayton County; Vicki Rowland, Fayette County;

Others in attendance: Nick Rissman, Howard County; Lee Bjerke, Winneshiek County; JD King, Fayette County; Brian Ridenour, Allamakee County; Rafe Koopman, Clayton County; Rod Marlatt, Fayette County Conservation; Lora Friest, Northeast Iowa RC&D; Krista Rostad, IDOT; Karla Organist, UERPC

1. Meeting was called to order at 1:10 p.m.
2. After introductions, a motion to approve the agenda was made by Rowland, seconded by Gibbs, approved unanimously
3. Motion to approve the 12-13-12 minutes was made by Gibbs, seconded by Rowland, approved unanimously
4. Election of officers for Policy Board: Arendt made a motion to retain the current slate of officers: Jan McGovern, Chair; Larry Gibbs, Vice Chair; and Vicki Rowland, Secretary. The motion was seconded by Gibbs. On roll call, all approved.
5. Discussion of targets and eligible uses of STP, TAP and FLEX funds. Targets provided by the DOT were impacted by the new MAP-21 bill as well as our population decline (went from 2.96% of Iowa's total population to 2.76%). This reduced our expected (and previously programmed for) targets as follows:

	ENHANCEMENT				STP				Total \$ Change	"New" FLEX Money:	Remaining Shortfall
	Previous Targets:	New Targets:	% Change	\$ Change	Previous Targets:	New Targets:	% Change	\$ Change			
FFY 2013	\$166,953	\$167,004	0.03%	\$51	\$2,189,799	\$2,201,592	0.54%	\$11,793	\$11,844	NA	NA
FFY 2014	\$167,000	\$115,596	-30.78%	(\$51,404)	\$2,190,000	\$1,969,853	-10.05%	(\$220,147)	(\$271,551)	\$88,035	(\$183,516)
FFY 2015	\$167,000	\$117,000	-29.94%	(\$50,000)	\$2,190,000	\$1,979,000	-9.63%	(\$211,000)	(\$261,000)	\$90,000	(\$171,000)
FFY 2016	\$167,000	\$117,000	-29.94%	(\$50,000)	\$2,190,000	\$1,979,000	-9.63%	(\$211,000)	(\$261,000)	\$90,000	(\$171,000)
FFY 2017		\$117,000				\$1,979,000				\$90,000	\$90,000

6. Previously programmed projects and the impact of the new targets were reviewed. Fortunately, our STP and Enhancement balances were such that with a little of the FLEX money, all programmed projects will remain funded as previously planned.
7. A discussion of how to distribute the remaining FLEX funds followed. Rostad explained that there are several programs that were rolled into the TAP program. The statewide pool of approximately \$5 M for TE and SRTS is now combined to \$1 Million. Projects that used to compete at the statewide level will likely apply at this local level. [Extra note from Karla: The attached slide illustrates that under SAFETEA-LU in 2012 the state had over 17.5 million to distribute to Enhancements, Scenic Byways and Safe Routes to School. In MAP-21, this amount has shrunk to a little over 8.8 million.] Marlatt offered the enhancement committee's proposed percentage split

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of 25% TAP/75% STP of the FLEX funds. Koopman reminded all of the “huge need in roads and highways... we always have to decide what we aren’t going to fund.” Ridenour noted that all should consider that when we keep cutting, eventually, it becomes the engineer’s area of responsibility. Rowland spoke about the benefit of the Scenic Byways in our region and how often even a small amount of funds can help with a match for other grant applications. A motion was made by Gibbs to split the FLEX funds 80% to STP and 20% to Enhancement, seconded by Arendt. On roll call, Gibbs: yes; Karlsbroten: yes; Arendt: yes; McGovern: yes; Rowland: no. After further discussion and a review of the STP recommendations (see item 8), the motion was changed by Gibbs to only apply to FFYs 2014 and 2015, seconded again by Arendt. On roll call, all approved. The Policy Board will wait to see where the need is for FFY 2016 and 2017 funds.

8. After a lengthy discussion regarding the Tech committee recommendations and given the split of the FLEX funds, it was determined that there would be sufficient funds to fully fund the Ossian request. The final STP distribution recommendation was to fund the Fayette County project for \$2.2 million, the Ossian project for \$520,000, and increase the RPA 1/UERPC allowance by \$5000 for each of the FFYs 2014-2017 (\$28,000 each year). Motion was made by Rowland to accept the recommendation and was seconded by Arendt. Motion was approved unanimously.
9. Winneshiek County Advance Construct request. Bjerke explained the request and read the letter he would like the Policy Board to submit on his behalf. A motion was made by Arendt, seconded by Karlsbroten to approve the submission of the request to the DOT, all approved. McGovern will sign the letter and Organist will send it out to the DOT.
10. The new TAP application was reviewed. Motion was made by Gibbs, seconded by Karlsbroten, to approve the application and competitive process. All approved.
11. The 2014 Annual Update to the RPA 1 Passenger Transportation Plan (PTP) was reviewed. A motion to approve the Final 2014 PTP Update was made by Gibbs and seconded by Rowland. Motion approved unanimously.
12. Change to the process for conducting administrative modifications. Organist requested that the change be made so that the board can be informed of these changes, but not have to meet as an entire board to approve before each change is made. The suggested change in verbiage is: The UERPC/RPA 1 staff is allowed to process changes requested by the project sponsor by seeking the approval of a review committee consisting of both the Chair of the Technical Committee and the Chair of the Policy Board. Motion was made by Rowland to approve the change to the process, seconded by Arendt, all approved.
13. Floor items:
  - Krista shared dates for when the Transportation Commission will be holding upcoming community input meetings: the second Tuesdays in April, June, August and October. In April, they will be in Iowa City and in October, they will be in Mason City. We are to let her know if we’d like to be on the agenda. She also gave an update on the state of the continuing resolution and the next “cliff” for the highway trust fund.
  - Discussion regarding the potential for an increase in the road use tax this legislative session.
14. After scheduling the next meeting for May 9<sup>th</sup> at 1:00 p.m., a motion to adjourn the meeting was made by Rowland, seconded by Gibbs, and approved unanimously, meeting adjourned at 2:30 p.m.