
MEETING MINUTES

RPA-1 Policy Board

Thursday, May 30, 2019, 11:00 a.m. – Upper Explorerland RPC, Postville

Committee members in attendance: Jerry Steven, Howard County; Janell Bradley, Fayette County; Dean Thompson, Winneshiek County; Larry Schellhammer, Allamakee County; Ray Peterson, Clayton County; Dylan Mulfinger, City of Oelwein.

Others in attendance: Aaron Detter, UERPC; Maura Jones, EARL Transit/NEICAC; Rod Marlatt, Fayette CCB; Jenna Pollock, Clayton CCB; Barbara Schroeder, Winneshiek CCB; Lee Bjerke, Winneshiek County; Jeremy Bril, City of Decorah; Nick Rissman, Howard County; Brian Ridenour, Allamakee County; Joel Fantz, Fayette County; Vic Kane, City of Oelwein; Rafe Koopman, Clayton County.

1. The meeting was called to order at 11:01 a.m. by Bradley.
2. A motion to approve the agenda was made by Thompson, seconded by Mulfinger, and approved unanimously.
3. A motion to approve the March 28, 2019 meeting minutes was made by Thompson, seconded by Schellhammer, and approved unanimously.
4. Detter presented proposed revisions to RPA-1 Transportation Policy Board Bylaws, as discussed at the March 28th meetings of the Enhancement Committee, Technical Committee, and Policy Board. He explained that there were two versions of the proposed bylaws—one that reflected only those changes discussed previously and another that included some additional suggested revisions for better clarity and accuracy. Detter informed members that suggested revisions in the second version had been coordinated with Iowa DOT and that Iowa DOT supports the revisions.

After brief discussion by board members, a motion to include approval of the second version of the revised bylaws on the agenda for the next Policy Board meeting was made by Thompson, seconded by Mulfinger, and approved unanimously.

5. Detter discussed the SFY 2020 Transportation Planning Work Program (TPWP) that UERPC Regional Planner Michelle Barness had prepared, saying that this was the final version ready for approval by the Policy Board, and that Iowa DOT had reviewed the TPWP and said that it looks good and is pretty normal and standard.

A motion to approve RPA-1 Resolution 2019-01, a resolution to approve the FY 2020 Regional Transportation Planning Work Program, was made by Steven, seconded by Thompson, and approved unanimously. Bradley signed the resolution as chair and Detter signed to attest.

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6. Detter provided the detailed description of a proposed amendment to the FFY 2019 TIP, reading the amendment language as, “The project is replacement of a bridge over a creek on 240th Street, west 3,000 feet from the intersection of 307th Avenue, in Winneshiek County. Funding is programmed in FFY 2019. Amendment changes funding source from state bridge funding at \$150,000 to a federal discretionary grant of the same amount and adds \$38,000 of matching funds, for a total project cost of \$188,000. All other project details remain unchanged.”

A motion to open the public hearing for the proposed amendment to the FFY 2019 TIP was made by Schellhammer, seconded by Thompson, and approved unanimously.

No members of the public were present and no comments were heard by the board.

A motion to close the public hearing was made by Steven, seconded by Thompson, and approved unanimously.

7. A motion to approve the amendment to the FFY 2019 TIP was made by Schellhammer, seconded by Mulfinger, and approved unanimously.
8. Detter provided additional updates including that he was working on the draft Transportation Improvement Program (TIP) for FFYs 2020-2023, and that it would be submitted to Iowa DOT for review by June 15, with the final TIP being due by July 15. He also let committee members know that he would be submitting all remaining draft sections of the Long-Range Transportation Plan (LRTP) to Iowa DOT for review and comment by June 28, and that after he incorporates any Iowa DOT changes, he will share the draft with the Policy Board and Committees for their review and comment, before finalizing a draft for public review prior to adoption in September.
9. Detter provided construction updates from Iowa DOT District 2 Planner Krista Billhorn.
10. As a floor item, Thompson asked that Detter suggest to UERPC Executive Director Rachelle Howe that the Dropbox method for sharing meeting materials be used for all committees that UERPC oversees. Detter said that he would convey the suggestion to Howe.
11. Board members set the next meeting date as Thursday, July 11 at 10:00 a.m.
12. A motion to adjourn was made by Peters, seconded by Mulfinger, and approved unanimously. The meeting adjourned at 11:28 a.m.