
MEETING MINUTES

RPA-1 Transportation Policy Board

Thursday, November 7, 2018, 2:00 p.m. – Upper Explorerland RPC, Postville

Board members in attendance: Dean Thompson, Winneshiek County; Larry Schellhammer, Allamakee County; Janell Bradley, Fayette County (via telephone); Dylan Mulfinger, City of Oelwein (via telephone); Jan McGovern, Howard County; Ron McCartney, Clayton County; Lorraine Borowski, City of Decorah.

In-person attendance by Bradley and Mulfinger was impractical due to travel distance and scheduling.

Others in attendance: Aaron Detter, UERPC; Maura Jones, NEICAC/EARL Transit (via telephone).

1. Meeting was called to order at 2:00 p.m. by Thompson.
2. A motion to approve the agenda was made by Schellhammer, seconded by McGovern, and approved unanimously.
3. A motion to open the public hearing for amendments to the RPA-1 FFY19 TIP was made by McGovern, seconded by Borowski, and approved unanimously.

Detter explained five proposed amendments to the RPA-1 FFY19 TIP to add or modify EARL Transit projects. He informed members that the TIP revisions were necessary for EARL Transit to participate and take advantage of a Federal Transit Administration (FTA) grant received by Iowa DOT for statewide transit vehicle replacements.

With no members of the public in attendance, a motion to close the public hearing was made by Borowski, seconded by Schellhammer, and approved unanimously.

A motion to approve amendments to the RPA-1 FFY19 TIP was made by McGovern, seconded by Borowski, and approved by all members with the exception of McCartney, who abstained due to a potential conflict of interest as he is a current member of the NEICAC Board.

4. Detter explained to the board the need for UERPC/RPA-1 to update its FTA Title VI Program. He informed the members that the Program must be updated every three years, and that the last update was in October of 2015. He explained that he had updated the document with current demographic information, contact information, and dates, and that in order to finalize the document for submission to the Iowa DOT, a resolution of approval by the RPA-1 Transportation Policy Board was necessary.

PRA-1 Resolution number 2018-04, to approve the RPA-1 Title VI Program, was read aloud by Detter.

A motion to approve the resolution was made by McCartney and seconded by Schellhammer. Thomson took a roll-call vote and the resolution was approved unanimously.

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5. As a floor item, it was discussed by Thompson and Detter that there are some possible updates that could be made to the RPA-1 bylaws. Detter said that he will send the current bylaws out to the members, and the members discussed that they would like to review the bylaws and discuss at the next meeting.
 6. A motion to adjourn was made by Borowski, seconded by Schellhammer, and approved unanimously at 2:19 p.m.

APPROVED