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## MEETING MINUTES

### RPA-1 Technical Committee

Thursday, May 30, 2019, 10:00 a.m. – Upper Explorerland RPC, Postville

**Committee members in attendance:** Lee Bjerke, Winneshiek County; Jeremy Bril, City of Decorah; Nick Rissman, Howard County; Brian Ridenour, Allamakee County; Joel Fantz, Fayette County; Vic Kane, City of Oelwein; Rafe Koopman, Clayton County.

**Others in attendance:** Aaron Detter, UERPC; Ray Peters, Clayton County; Rod Marlatt, Fayette CCB; Dylan Mulfinger, City of Oelwein; Jenna Pollock, Clayton CCB; Barbara Schroeder, Winneshiek CCB; Larry Schellhammer, Allamakee County.

1. The meeting was called to order at 10:03 a.m. by Rissman.
2. A motion to approve the agenda was made by Kane, seconded by Fantz, and approved unanimously.
3. A motion to approve the March 28, 2019 meeting minutes was made by Ridenour, seconded by Bril, and approved unanimously.
4. Detter presented proposed revisions to RPA-1 Transportation Policy Board Bylaws, as discussed at the March 28<sup>th</sup> meetings of the Enhancement Committee, Technical Committee, and Policy Board. He explained that there were two versions of the proposed bylaws—one that reflected only those changes discussed previously and another that included some additional suggested revisions for better clarity and accuracy. Detter informed members that suggested revisions in the second version had been coordinated with Iowa DOT and that Iowa DOT supports the revisions. Ridenour asked Detter if the bylaws address “call-in” attendance by members. Detter explained that the bylaws reference Iowa Code which outlines those procedures. Without further discussion by Committee members, Rissman moved to the next agenda item.
5. Detter discussed the SFY 2020 Transportation Planning Work Program (TPWP) that UERPC Regional Planner Michelle Barness had prepared, saying that this was the final version ready for approval by the Policy Board, and that Iowa DOT had reviewed the TPWP and said that it looks good and is pretty normal and standard. He said that he could note any comments or recommendations of the Committee and share them with the Policy Board. Without further discussion by Committee members, Rissman moved to the next agenda item.
6. Bjerke provided information on a proposed amendment to the FFY 2019 TIP that would be considered by the Policy Board at their meeting to follow. Detter provided the detailed description of the amendment as “The project is replacement of a bridge over a creek on 240<sup>th</sup> Street, west 3,000 feet from the intersection of 307<sup>th</sup> Avenue, in Winneshiek County. Funding is programmed in FFY 2019. Amendment changes funding source from state bridge funding at \$150,000 to a federal discretionary grant of the same amount and adds \$38,000 of

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matching funds, for a total project cost of \$188,000. All other project details remain unchanged.” Without further discussion by Committee members, Rissman moved to the next agenda item.

7. Detter provided additional updates including that he was working on the draft Transportation Improvement Program (TIP) for FFYs 2020-2023, and that it would be submitted to Iowa DOT for review by June 15, with the final TIP being due by July 15. He also let committee members know that he would be submitting all remaining draft sections of the Long-Range Transportation Plan (LRTP) to Iowa DOT for review and comment by June 28, and that after he incorporates any Iowa DOT changes, he will share the draft with the Policy Board and Committees for their review and comment, before finalizing a draft for public review prior to adoption in September.
8. Detter provided construction updates from Iowa DOT District 2 Planner Krista Billhorn.
9. As floor items, Committee members discussed the impact of commercial manure hauling and issues regarding pumping vs. hauling, pipes in ditches and right-of-way, and easements being for “roadway purposes.”
10. Committee members set the next meeting date as Tuesday, July 9 due to a scheduling conflict with the date of the Policy Board (July 11, 2019).
11. A motion to adjourn was made by Bjerke, seconded by Ridenour, and approved unanimously. The meeting adjourned at 10:45 a.m.