

---

## Meeting Minutes

### RPA-1 Policy Board

Wednesday, July 21<sup>st</sup>, 2021 at 11:00 a.m.

UERPC offices, 134 West Greene Street, Postville, IA

**Board Members in attendance:** Larry Schellhammer, Allamakee County, via phone; Janell Bradley (Chair), Fayette County; Mark Vick, Winneshiek County; Dean Eastman, Howard County; Director; Ray Peterson, Clayton County, via Zoom;

**Others in attendance:** Lori Egan, EARL Transit, via Zoom; Aaron Detter, UERPC Transportation Planning Administrator; Nick Rissman, Howard County Engineer; Brian Ridenour, Allamakee County Engineer; Lee Bjerke, Winneshiek County Engineer; Joel Fantz, Fayette County Engineer.

1. Call to Order

The meeting was called to order by Bradley at 11:02 a.m.

2. Approval of the agenda

A motion to approve the agenda was made by Vick, seconded by Eastman, and passed unanimously.

3. Approval of the May 19<sup>th</sup> meeting minutes

A motion to approve the May 19<sup>th</sup>, 2021 meeting minutes was made by Vick, seconded by Eastman, and passed unanimously.

4. Public Hearing: RPA-1 Transportation Improvement Program (TIP)

The public hearing for the RPA-1 Transportation Improvement Program (TIP) was opened by the Chair.

Detter discussed the role of the TIP and explained it's development process. He noted that the Policy Board members and committee members had had the chance to review and provide comments and that the document had been out for public review for longer than the minimum 15-day review period. He informed the board that he had received no public comments on the document and that the Technical Committee had voted unanimously to recommend adoption of the TIP at their preceding meeting.

Hearing no comments from the public, Bradley declared the public hearing closed.

5. Consideration and possible board action: Adoption of RPA-1 TIP

A roll-call vote for Resolution 2021-03, approval of the RPA-1 Transportation Improvement Program (TIP), was taken by Detter with all board members present voting yes.

6. RPA-1 Staff Updates

---

Detter provided RPA-1 staff updates on completed RPA work products and deadlines, and timelines for the next RPA meetings. He noted that he will submit the approved TIP to the Iowa DOT by the July 23<sup>rd</sup> deadline.

Detter notified board members that UERPC will be updating the regional trail map in the coming months, and hopes to include a new feature which is inset maps of some of the other trails in the region that are not part of the Backbone system.

Detter informed board members of a new funding opportunity which is special CDBG funding specifically for Covid/pandemic-related projects, which is funded through the Cares Act. He explained some of the eligible projects and parameters.

7. NEICAC/EARL Transit Updates

Egan provided updates on EARL Transit, informing other board members that the primary challenge faced by transit right now is hiring and retaining drivers. Egan also noted that EARL will be evaluating some of the scheduled in-town services they offer to evaluate service utilization. She noted that the UIB commuter route was being utilized well, but that there are still openings on the bus and that she has been contacted by other business interested in potentially participating in the grant-funded service.

8. Iowa DOT Updates

Detter read Iowa DOT updates that had been provided to him by Iowa DOT District 2 Planner Krista Billhorn.

9. Floor Items

No floor items were brought for discussion.

10. Set next meeting date

Board members decided to let Detter inform them and coordinate with them as needed regarding the next meeting.

11. Adjournment

A motion to adjourn was made by Eastman, seconded by Vick, and passed unanimously. The meeting adjourned at 11:26 a.m.