
MEETING MINUTES

RPA-1 Technical Committee

Thursday, March 28, 2019, 10:00 a.m. – Upper Explorerland RPC, Postville

Committee members in attendance: Lee Bjerke, Winneshiek County; Jeremy Bril, City of Decorah; Nick Rissman, Howard County; Brian Ridenour, Allamakee County; Joel Fantz, Fayette County; Vic Kane, City of Oelwein; Rafe Koopman, Clayton County.

Others in attendance: Aaron Detter and Michelle Barness, UERPC; Krista Billhorn, Iowa DOT; Lorraine Borowski, City of Decorah; Ray Peters, Clayton County; Denise Schneider, City of Guttenberg; Jenna Pollock, Clayton County Conservation; Darla Kelchen, Clayton County Development; Mallory Hanson, NEI RC&D; Jerry Steven, Howard County; Dylan Mulfinger, City of Oelwein.

1. The meeting was called to order at 10:05 a.m.
2. A motion to keep Rissman as the Chair with Bjerke as Vice Chair was made by Bjerke, seconded by Ridenour, and approved unanimously.
3. A motion to approve the agenda was made by Fantz, seconded by Bjerke, and approved unanimously.
4. A motion to approve the October 25, 2018 meeting minutes was made by Bjerke, seconded by Fantz, and approved unanimously.
5. Detter reviewed possible updates to the by-laws, including clarifying what constitutes a quorum, identifying whether the Policy Board should be required to designate alternates, and updating state law references.
6. Detter reviewed the applications received for FFY 2023 Surface Transportation Block Grant (STBG) funding and initiated discussion of the applications by passing out a list of the goals from the current RPA-1 Long-Range Transportation Plan (LRTP) as well as funding history and information. Each applicant then presented and described their project.

After discussion by committee members, a motion was made by Bjerke to recommend that the Policy Board award funding for the City of Guttenberg's North 5th Street project for the total amount requested, \$344,640, and to award \$2,519,000 to the Howard County V10 / Dale Ave. project. The motion was seconded by Koopman and approved unanimously.

Committee members also came to consensus that they would consider the \$30,000 planning allocation to RPA-1/UERPC as being taken off the top before projects are selected for recommendation, and that this should be reflected in the funding spreadsheet.

7. Detter informed the committee that Iowa DOT had approved a timeline extension for the adoption of the LRTP and that the new deadline for adoption of the final plan is September 20, 2019.

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8. Committee members discussed and arrived at consensus that Iowa DOT updates could be foregone as they would be given at the Policy Board meeting immediately following.
 9. As a floor item, Koopman stated that he has a project in Clayton County that will start construction in the coming weeks that has Swap funding; he wanted some clarification on a project change that is still within the limits of what is programmed and asked for thoughts from Iowa DOT and committee members. There was consensus from the committee that nothing needed to be changed if the project was within the limits programmed in TPMS.
 10. Committee members reached consensus that the next meeting date would coincide with the Policy Board.
 11. A motion to adjourn was made by Bjerke, seconded by Fantz, and approved unanimously. The meeting adjourned at 11:02 a.m.

APPROVED