
MEETING MINUTES

RPA-1 Enhancement Committee

Thursday, March 28, 2019, 9:00 a.m. – Upper Explorerland RPC, Postville

Committee members in attendance: Jenna Pollock, Clayton County Conservation; Sheryl Struthers; Harold Chapman, Howard County Conservation; Rod Marlatt, Fayette County Conservation; Darla Kelchen, Clayton County Development; Mallory Hanson, NEI RC&D; Josh Johnson, City of Oelwein; Barbara Schroeder, Winneshiek County Conservation; Andy Kelleher, Main Street Lansing; Russel Loven; Val Reinke, Allamakee County Economic Development; Jim Janett, Allamakee County Conservation.

Others in attendance: Aaron Detter and Michelle Barness, UERPC; Denise Schneider, City of Guttenberg; Ray Peters, Clayton County; Nick Rissman, Howard County.

1. The meeting was called to order at 9:01 a.m.
2. A motion to re-elect Marlatt as Chair was made by Schroeder, seconded by Struthers, and approved unanimously; a motion to re-elect Schroeder as Vice Chair was made by Marlatt, seconded by Johnson, and approved unanimously.
3. A motion to approve the agenda was made by Reinke, seconded by Struthers, and approved unanimously.
4. A motion to approve the October 25, 2018 meeting minutes was made by Struthers, seconded by Kelchen, and approved unanimously.
5. Detter reviewed possible updates to the by-laws, including clarifying what constitutes a quorum, identifying whether the Policy Board should be required to designate alternates, and updating state law references.

Marlatt shared an additional recommendation to specifically state in the by-laws that the county conservation board directors are members of the Enhancement Committee, and to add language stating that Safe Routes to School (SRTS) and Scenic-Byways representatives are ex-officio members.

A motion to recommend the changes to the bylaws described by Marlatt was made by Pollock, seconded by Schroeder, and approved unanimously.

6. Detter initiated a discussion of the applications received for FFY 2023 Iowa's Transportation Alternatives Program (Iowa's TAP) funding and shared the composite scores of the applications with the committee members. He explained that all three applications scored highly and competitively, and that the highest score by a thin margin was Fayette County Conservation Board's application for a 7-mile backbone trail extension, with a funding request of \$171,000.

After discussion by committee members, a motion was made by Pollock to recommend that the Policy Board award funding for Fayette County Conservation Board's application in the amount of \$171,000. The motion was seconded by Janett and approved unanimously.

7. Barness presented the Memorandum of Understanding for the use and sharing of regional trail counters that are being purchased collaboratively by several regional stakeholders, and which the Policy Board would be considering at its meeting.
8. Barness presented an amendment to the SFY 2019 Transportation Planning Work Program (TPWP) to specifically include the equipment purchase of the trail counters as well as data necessary for the trail economic impact analysis she is working on, and which the Policy Board would be considering at its meeting.
9. For RPA-1 staff updates, Detter informed the committee that Iowa DOT had approved a timeline extension for the adoption of the LRTP and that the new deadline for adoption of the final plan is September 20, 2019.

Barness went over the budget for the draft SFY 2020 TPWP and provided an overview of the tasks identified in the TPWP.

10. Committee members reached consensus that the next meeting date would coincide with the Policy Board.
11. A motion to adjourn was made by Struthers, seconded by Reinke, and approved unanimously. The meeting adjourned at 9:50 a.m.