UPPER EXPLORERLAND REGIONAL PLANNING COMMISSION (UERPC)
BOARD MINUTES OF OCTOBER 17, 2019 MEETING

MEMBERS PRESENT: Mary Koopman, Ray Peterson, Patti Ruff, Bonnie Basemann, Leon Griebenow, Peggy Sherrets, Marty Stanbrough, Sue Updegraff, Pat Murray, Alison Holten, Mark Kuhn, Nina Taylor and Dean Thompson

MEMBERS ABSENT: Jack Knight, Larry Schellhammer, Dan Canton, Roger Arthur, Mark Bohle, and Michael Klimesh

OTHERS PRESENT: Rachelle Howe, Karen Cooper, Katie Nolte, Lisa Curtin, and Diana Johnson

Chairman Kuhn called the meeting to order at 1:00 pm at UERPC's Postville office. Roll call was taken. A quorum was present.

APPROVAL OF AGENDA: Motion was requested for approval of the agenda. A motion was made for approval by Taylor; seconded by Holten. No further discussion. Motion carried unanimously.

APPROVAL OF MINUTES: Motion was requested for approval of the minutes of the July 25, 2019 meeting. A motion was made for approval by Thompson; seconded by Stanbrough. No further discussion. Motion carried unanimously.

DISBURSEMENTS: Cooper presented the list of disbursements from July 1, 2019 to September 30, 2019 to the board for review. A motion was made by Updegraff; seconded by Murray to approve these disbursements for UERPC. No further discussion. Motion carried unanimously.

TREASURER'S REPORT: Cooper also presented the treasurer's report to the board for review. A motion was made by Koopman; seconded by Sherrets to approve the treasurer's report as presented. No further discussion. Motion carried unanimously.

NOMINATION COMMITTEE: Several commission members are completing their terms at the end of the calendar year. A motion was made by Murray, seconded by Holten to form a nomination committee of the current Chairman, Vice-Chairman and Executive Director to nominate the 2020 slate of officers. No further discussion. Motion carried unanimously.

MEMBERSHIP: Howe reminded the group, as was agreed last year that there will be no membership increase for the FY'21 UERPC budget. She will be visiting with each county supervisor group to give an update on UERPC current projects and programs.

EXECUTIVE BOARD MEETING REPORT: The executive board had not met since the last full board meeting, so there was nothing to report. However, Kuhn and Schellhammer had met with Howe for an employee review and went over the goals met and future goals for the organization and her position. New building repairs for the Decorah office were also reviewed and discussed.

EXECUTIVE DIRECTOR'S UPDATE: Howe had prepared a director's report and sent within the board packets. She highlighted an upcoming legislative event scheduled for December, Kwik Star leasing space in the Postville UERPC office, Decorah piping issues and a new Iowa housing program in partnership with the Iowa Prison Industries.

FLOOR ITEMS: There were no floor items discussed.

NEXT MEETING: The next meeting is scheduled for Thursday, January 16, 2020 at the Postville office.

ADJOURNMENT: Motion by Ruff; seconded by Griebenow to adjourn the meeting. No further discussion. Motion carried unanimously. Meeting adjourned at 1:30 pm.

The above constitutes my interpretation of the matters discussed and the decisions reached. Please contact the undersigned for any corrections or omissions.

/s/ Diana Johnson, Recording Secretary