RHA Meeting Minutes – July 30, 2015 MEMBERS PRESENT: Joyce Bakewell, Jason Passmore, Michelle Elsbernd, Bernard Peterson, Paul Ryan, Randee Blietz, Mike Tucker, Mark Schmitt, Gary Bowden, Mary Engstrom, Bob Kainz, Shannon Gebel and Charles Caroll STAFF PRESENT: Karine Schager, Jenna Siebrecht, Lori Brockway, Michaela Collins and Mary Huinker CALL TO ORDER: The Upper Explorerland RHA quarterly meeting was called to order at 1:01 pm by Chair Jason Passmore at UERPC in Postville, IA. APPROVAL OF AGENDA: A motion was made by Blietz/Schmitt to approve the agenda. Motion carried unanimously. APPROVAL OF MINUTES: A motion was made by Elsbernd/Ryan to approve the minutes of the 4/23/2015 meeting. Motion carried unanimously. NOMINATION AND APPROVAL OF AN ALLAMAKEE COUNTY REP: A motion was made by Elsbernd/Bakewell to nominate Mary Engstrom as the Allamakee County representative to the Executive Board. Motion carried unanimously. FINANCIAL REPORT UPDATE: Lori went over the financial reports. A motion was made by Bowden/Caroll to approve the minutes. Motion carried unanimously. APPROVAL OF DISBURSEMENTS FOR PUBLICATION: A motion was made by Blietz/Ryan to approve the disbursements for publication. Motion carried unanimously. PROGRAM STATUS REPORT: Lori Brockway gave the Section 8 status report. Following are the numbers of units under contract with the RHA as of July 1, 2015: Allamakee County – 48 families. Fayette County – 184 families. Clayton County – 69 families. Howard County – 43 families. Winneshiek County – 22 families. These numbers include handicap and disabled. We currently have 17 port-outs. At this point Michaela Collins, our housing inspector, was introduced. With Michaela's help to keep Jenna and Karine in office, our lease up numbers have went up by 23 putting us at 406 for August! Currently there is no wait list, but as numbers increase, we anticipate in another month or two to have a wait list again. RESOLUTION FOR APPROVAL OF SEMAP SUBMISSION: Lori Brockway explained her submission of the Section Eight Management Assessment Program (SEMAP). The Program measures the performance of our housing agency in 14 key areas. Lori explained her findings in the sample files she went through. A motion was made by Bakewell/Ryan to approve the SEMAP submission. A roll call to approve Resolution 15-03 SECTION 8 MANAGEMENT ASSESSMENT PROGRAM CERTIFICATION was carried unanimously. RESOLUTION FOR ADDITIONS TO THE RHA ADMINISTRATION PLAN: RESOLUTION 15-04 was motioned by Schmitt/Ryan unanimously to allow The Housing Authority to investigate ANY and ALL complaints made by the public against a current Housing Choice Voucher Participant. Roll call was carried unanimously as well. RESOLUTION 15-05 was motioned by Elsbernd/Blietz unanimously to DENY ADMISSION to any applicant for three years if they provide false or misleading information when applying for rental assistance programs. Roll call was carried unanimously as well. LASTLY, the board was informed that HUD mandated a change to the admin plan stating that the PHA must prohibit admission to individuals subject to a lifetime registration requirement under a State sex offender registration program. SCHEDULE NEXT MEETING: The next meeting is scheduled for October 22, 2015 at 1:00 pm. FLOOR ITEMS: Paul Ryan wanted to commend Lori Brockway for coming to the Oelwein City Council Meeting to go over the housing programs we have to offer to better the housing stock in Oelwein. Also, Mary Huinker went thru the list of board member who needed to get their personal information updated. ADJOURNMENT: A motion to adjourn was made by Ryan/Blietz. Motion carried unanimously. The meeting adjourned at 2:04 pm.