RHA Meeting Minutes – October 22, 2015 MEMBERS PRESENT: Joyce Bakewell, Jason Passmore, Michelle Elsbernd, Paul Ryan, Randee Blietz, Gary Bowden, Mary Engstrom, Sharron Meyer, Steve Roach, Rose Schutte, Vicky Osmundson, Sue Weipert, Shannon Gebel and Charles Caroll STAFF PRESENT: Karine Schager, Jenna Siebrecht, Lori Brockway, Lisa Lensing and Mary Huinker CALL TO ORDER: The Upper Explorerland RHA quarterly meeting was called to order at 1:00 pm by Chair Jason Passmore at UERPC in Postville, IA. APPROVAL OF AGENDA: A motion was made by Roach/Ryan to approve the agenda. Motion carried unanimously. APPROVAL OF MINUTES: A motion was made by Bowden/Blietz to approve the minutes of the 7/30/2015 meeting. Motion carried unanimously. APPROVAL OF FY 2016 BUDGET: FINANCIAL REPORT UPDATE: Lisa Lensing went over the Housing Choice Voucher Program Budget for fiscal year July 1, 2015 thru June 30, 2016. The projected income and expenses were explained in detail with a net RHA fund income of $27,561 for the year. A motion was made by Elsbernd/Meyer to approve the 2016 budge. Motion carried unanimously. FINANCIAL REPORT UPDATE: Lisa Lensing discussed the RHA P&L Statement and RHA Balance Sheet. APPROVAL OF DISBURSEMENTS FOR PUBLICATION: A motion was made by Bowden/Weipert to approve the disbursements for publication. Motion carried unanimously. PROGRAM STATUS REPORT: Lori Brockway gave the Section 8 status report. Following are the numbers of units under contract with the RHA as of October 1, 2015: Allamakee County – 54 families. Fayette County – 192 families. Clayton County – 81 families. Howard County – 52 families. Winneshiek County – 23 families. These numbers include handicap and disabled. We currently have 17 port-outs. Our lease up numbers have gone from 382 in July to 422 as of October 1st! Currently we have a wait list again and there's a hold on all vouchers till the 1st of the year. The current attrition rate is 92%, as we're losing 10 families per month. Karine and Lori are attending a NAHRO meeting/training on October 28th/29th in Grimes. Lori is now serving a 2 year term on the NAHRO board. UPDATE ON SEMAP SUBMISSION: Lori Brockway shared the results from our Section Eight Management Assessment Program (SEMAP). The Program measures the performance of our housing agency in 14 key areas. Our overall performance rating was HIGH and received a 100% score. SCHEDULE NEXT MEETING: The next meeting is scheduled for January 21, 2016 at 1:00 pm. FLOOR ITEMS: None at this time. ADJOURNMENT: A motion to adjourn was made by Osmundson/Bowden. Motion carried unanimously. The meeting adjourned at 1:50 pm.