RHA Meeting Minutes – January 21, 2016 MEMBERS PRESENT: Joyce Bakewell, Jason Passmore, Michelle Elsbernd, Randee Blietz, Gary Bowden, Sharron Meyer, Steve Roach, Vicky Osmundson, Sue Weipert, Shannon Gebel, Bernard Peterson, Mike Tucker, Dennis Koenig and Robert Kainz. STAFF PRESENT: Karine Schager, Jenna Siebrecht, Lori Brockway, Rachelle Howe and Mary Huinker CALL TO ORDER: The Upper Explorerland RHA quarterly meeting was called to order at 1:02 pm by Chair Jason Passmore at UERPC in Postville, IA. APPROVAL OF AMENDED AGENDA: Item #6 audit presentation was not ready for the meeting and needed to be removed from the agenda. A motion was made by Roach/Elsbernd to approve the amended agenda. Motion carried unanimously. APPROVAL OF MINUTES: A motion was made by Elsbernd/Bakewell to approve the minutes of the 10/22/2015 meeting. Motion carried unanimously. ELECTION OF OFFICERS: Bowden/Koenig motioned to keep all officers the same for 2016. Jason Passmore as Chair; Michelle Elsbernd as Vice Chair; Mary Huinker as Secretary and Lisa Lensing as Treasurer. A motion was carried unanimously. APPROVAL OF THE EXECUTIVE BOARD: Mary Engstrom – Allamakee, Charles Carroll – Clayton, Steve Roach – Fayette, Jason Passmore – Howard, Michele Elsbernd – Winneshiek. Bakewell/Meyer motioned for the executive board to remain the same. Motion carried unanimously. TERM RENEWALS: Mary Huinker went over the RHA board terms. Some terms are coming to an end. Huinker has sent out emails reminders to those individuals requesting approval for reappointment. AGENCY PLAN REVIEW AND APPROVAL: A Resident Advisory Meeting was held today as well, at 9:00 am. 392 tenants received letters regarding the meeting to go over the agency plan. Lori Brockway went over the UERHA agency plan with the board members as well. Some items included in the discussion were the statement of needs, strategy for addressing the needs and a consolidated plan for the upcoming year. Although the audit was not complete for the agency plan, a motion was made by Meyer/Blietz to approve the agency plan with the understanding that there may be changes made based on audit findings. Motion carried unanimously. CIVIL RIGHTS CERTIFICATION: Lori Brockway explained the civil rights certification. A motion was made by Weipert/Elsbernd to approve the certification for the upcoming year. Motion carried unanimously.

FINANCIAL REPORT UPDATE: Lori Brockway discussed the RHA P&L Statement and RHA Balance Sheet. A motion was made by Bakewell/Blietz to approve the financial report. Motion carried unanimously. APPROVAL OF DISBURSEMENTS FOR PUBLICATION: A motion was made by Roach/Bowden to approve the disbursements for publication. Motion carried unanimously. PROGRAM STATUS REPORT: Lori Brockway gave the Section 8 status report. Following are the numbers of units under contract with the RHA as of Janurary 1, 2016: Allamakee County – 52 families. Fayette County – 186 families. Clayton County – 76 families. Howard County – 48 families. Winneshiek County – 22 families. These numbers include handicap and disabled. We currently have 7 port-outs. Our lease up number is at 394. Our goal is to keep an average of 400. We have started pulling applicants off the wait list that applied in August.

CONFLICT OF INTEREST STATEMENTS: Board members were asked to sign and turn in an updated 2016 conflict of interest statement. SCHEDULE NEXT MEETING: The next meeting is scheduled for April 14, 2016 at 1:00 pm. FLOOR ITEMS: None at this time. ADJOURNMENT: A motion to adjourn was made by Bowden/Koenig. Motion carried unanimously. The meeting adjourned at 1:43 pm.