RHA Meeting Minutes – April 14, 2016

MEMBERS PRESENT: Joyce Bakewell, Jason Passmore, Michelle Elsbernd, Sharron Meyer, Sue Weipert, Shannon Gebel, Bernard Peterson, Mike Tucker, Dennis Koenig, Megan Kohr, Lou Ann Milks and Charles Caroll.

STAFF PRESENT: Karine Schager, Jenna Siebrecht, Lori Brockway, Rachelle Howe and Mary Huinker

CALL TO ORDER: The Upper Explorerland RHA quarterly meeting was called to order at 1:02 pm by Chair Jason Passmore at UERPC in Postville, IA. Introductions were made around the room for any new members present.

APPROVAL OF AGENDA: A motion was made by Peterson/Meyer to approve the agenda. Motion carried unanimously.

APPROVAL OF MINUTES: A motion was made by Weipert/Elsbernd to approve the minutes of the 1/21/2016 meeting. Motion carried unanimously.

AUDIT PRESENTATION AND APPROVAL: Jeremy Lockard was present via phone conference call to present the auditor's reports and financial statements, as of and for the year ending June 30, 2015. No findings were reported. A motion was made by Tucker/Elsbernd to approve the audit. Motion carried unanimously.

FINANCIAL REPORT UPDATE: Lori Brockway discussed the RHA P&L Statement and RHA Balance Sheet. A motion was made by Bakewell/Weipert to approve the financial report. Motion carried unanimously.

APPROVAL OF DISBURSEMENTS FOR PUBLICATION: A motion was made by Weipert/Meyer to approve the disbursements for publication. Motion carried unanimously.

PROGRAM STATUS REPORT: Lori Brockway gave the Section 8 status report. Following are the numbers of units under contract with the RHA as of April 1, 2016: Allamakee County – 46 families. Fayette County – 179 families. Clayton County – 75 families. Howard County – 46 families. Winneshiek County – 21 families. These numbers include handicap and disabled. We currently have 8 port-outs. Our lease up number is at 376. We are currently pulling applicants off the wait list that applied in January/February.

PROGRAM CHANGES/UPDATES: Lori went over the RHA updates and changes for 2016. One item tabled for the next meeting was whether to charge a reasonable housing quality standards re-inspection fee only if an owner states that a deficiency has been fixed and the deficiency is found during re-inspection to persist. Lori also provided board members with informational handouts including 2016 income guidelines, payment standards, a payment allowance

worksheet, RHA board member job description listing and some quick reference worksheets for public housing.

SCHEDULE NEXT MEETING: The next meeting is scheduled for July 28, 2016 at 1:00 pm.

FLOOR ITEMS: None at this time.

ADJOURNMENT: A motion to adjourn was made by Bakewell/Koenig. Motion carried unanimously. The meeting adjourned at 1:59 pm.

The above constitutes my interpretation of the matters discussed and the decisions reached. Please contact the undersigned for any errors or omissions.

Mary Huinker

Mary Huinker, Secretary