RHA Meeting Minutes – October 25, 2017

MEMBERS PRESENT: Mary Engstrom, Amy Bouska, Michele Elsbernd, Charles Carroll and Jason Passmore

STAFF PRESENT: Lori Brockway and Mary Huinker

CALL TO ORDER: The Upper Explorerland RHA meeting was called to order at 3:35 pm by Chair Jason Passmore at UERPC in Postville, IA.

APPROVAL OF AGENDA: A motion was made by Elsbernd/Bouska to approve the agenda. Motion carried unanimously.

RESOLUTION FOR APPROVAL OF ADMINISTRATIVE RESERVE USAGE: Lori Brockway discussed the Resolution to approve administrative reserve usage. Adopting this resolution allows RHA to go off shortfall and in the event we are short HAP dollars we will use the Administrative Fee Reserves. A motion was made by Bouska/Carroll to approve the Administrative Reserve Usage Resolution 17-05. Motion carried unanimously.

FINANCIAL REPORT UPDATE AND PROGRAM STATUS: Lori Brockway explained the financial reports and announced that UERPC is a recipient of a Tenant Based Rental Assistance Grant that would go towards approximately 30 applicants. The grant is funded through the Iowa Finance Authority and is a 1-year contract. Lori Brockway also gave an updated Section 8 status report. Following are the numbers of units under contract with the RHA as of October 1, 2017: Allamakee County – 48 families. Clayton County – 76 families. Fayette County – 166 families. Howard County – 40 families. Winneshiek County – 25 families. These numbers include handicap and disabled. We currently only have 5 port-outs. Our lease up number was at 361.

FLOOR ITEMS: None at this time.

ADJOURNMENT: A motion to adjourn was made by Engstrom/Elsbernd. Motion carried unanimously. The meeting adjourned at 3:50 pm.

The above constitutes my interpretation of the matters discussed and the decisions reached. Please contact the undersigned for any errors or omissions.

Mary Huinker, Secretary