RHA Meeting Minutes – February 15, 2018

MEMBERS PRESENT: Shannon Gebel, Bernard Peterson, Steve Roach via phone conference, Pat Murray, Joyce Bakewell, Charles Carroll, Mark Schmitt, Jason Passmore Amy Bouska, Megan Kohr and Denise Schneider.

STAFF PRESENT: Karine Schager, Jenna Siebrecht, Lori Brockway and Mary Huinker

CALL TO ORDER: The Upper Explorerland RHA meeting was called to order at 1:04 pm by Chair Jason Passmore at UERPC in Postville, IA.

APPROVAL OF AGENDA: A motion was made by Bouska/Peterson to approve the agenda. Motion carried unanimously.

APPROVAL OF MINUTES: A motion was made by Gebel/Schmitt to approve the minutes of the 12/7/17 meeting. Motion carried unanimously.

ELECTION OF OFFICERS: Schneider/Schmitt motioned to keep the officers the same for the upcoming 2018 year; leaving Jason Passmore as Chair, Michelle Elsbernd as Vice Chair, Mary Huinker as Secretary and Karen Cooper as Treasurer. Motions were carried unanimously.

APPROVAL OF THE EXECUTIVE BOARD: Schneider/Roach motioned to keep the Executive Board the same for the upcoming 2018 year, except for replacing Mary Engstrom with Dennis Koenig to represent Allamakee; leaving Charles Carroll for Clayton, Steve Roach for Fayette, Jason Passmore for Howard and Michele Elsbernd for Winneshiek. Motions were carried unanimously.

TERM RENEWALS: Mary Huinker went over the RHA board terms. Huinker sent out prior emails to board members requesting approval for reappointment on any terms that were coming to an end and will follow up again in early March.

AGENCY PLAN REVIEW AND APPROVAL: Lori went over the 5-year and Annual PHA Plan to board members. Lori explained that the Agency Plan is available for public comment and a public hearing is set for Tuesday, March 13th at 9:00 am at the UERPC office in Postville. A motion was made by Schmitt/Gebel to approve the agency plan. Motion carried unanimously.

CIVIL RIGHTS CERTIFICATION: Lori Brockway went over the certification of compliance with PHA plans and related regulations. A motion was made by Bouska/Carroll to approve the Civil Rights Certification. Motion carried unanimously.

FINANCIAL REPORT UPDATE: Lori Brockway explained the financial reports as of January 2018. A motion was made by Bakewell/Roach to approve the financial reports. Motion carried unanimously.

CONSIDER THE APPROVAL OF DISBURSEMENTS FOR PUBLICATION: A motion was made by Gebel/Schmitt to approve the disbursements for publication. Motion carried unanimously.

PROGRAM STATUS REPORT: Lori Brockway gave the Section 8 status report. Following are the numbers of units under contract with the RHA as of February 1, 2018: Allamakee County – 45 families. Clayton County – 76 families. Fayette County – 170 families. Howard County – 40 families. Winneshiek County – 22 families. These numbers include handicap and disabled. We currently have 5 port-outs. Our lease up number was at 344.

CONFLICT OF INTEREST STATEMENTS: Mary Huinker reminded board members to review the 2018 conflict of interest statement, sign and turn in before they leave.

SCHEDULE NEXT RHA MEETING: The next meeting is scheduled for May 17, 2018 at 1:00 pm in the Postville office.

FLOOR ITEMS: Amy Bouska provided board members with information on 2 upcoming bills in the Senate regarding Iowa's clean energy. Lori wanted to announce some good news. The Federal Home Loan Bank of Des Moines awarded UERPC $733,700 in funding to be used to assist twenty-nine households with homeowner rehabilitation. Funding limits are set at a maximum of $23,000 per project and will be in the form of a secured grant. All projects funded must serve Allamakee, Clayton, Fayette, Howard or Winneshiek County households with incomes less than 80% of HUD income guidelines. Funding will be geared towards elderly and special needs households. Board members were given a flyer regarding the program to bring back to their local communities to share. Lastly, Lori also shared HUD's proposal for fiscal year 2018.

ADJOURNMENT: A motion to adjourn was made by Schmitt/Peterson. Motion carried unanimously. The meeting adjourned at 1:59 pm.

The above constitutes my interpretation of the matters discussed and the decisions reached. Please contact the undersigned for any errors or omissions.

Mary Huinker, Secretary