RHA Meeting Minutes – May 17, 2018

MEMBERS PRESENT: Shannon Gebel, Bernard Peterson, Gary Bowden, Michele Elsbernd, Dennis Koenig, Bonnie Basemann, Crystal Reddel, Warren Fisk, Steve Roach, Pat Murray, Joyce Bakewell, Charles Carroll, Megan Kohr and Denise Schneider.

STAFF PRESENT: Jenna Siebrecht, Lori Brockway and Mary Huinker

CALL TO ORDER: The Upper Explorerland RHA meeting was called to order at 1:00 pm by Vice Chair Michele Elsbernd at UERPC in Postville, IA.

APPROVAL OF AGENDA: A motion was made by Bowden/Schneider to approve the agenda. Motion carried unanimously.

APPROVAL OF MINUTES: A motion was made by Peterson/Bakewell to approve the minutes of the 2/15/18 meeting. Motion carried unanimously.

FINANCIAL REPORT UPDATE: Lori Brockway explained the financial reports as of April 2018. A motion was made by Schneider/Bowden to approve the financial reports. Motion carried unanimously.

CONSIDER THE APPROVAL OF DISBURSEMENTS FOR PUBLICATION: A motion was made by Gebel/Koenig to approve the disbursements for publication. Motion carried unanimously.

PROGRAM STATUS REPORT: Lori Brockway gave the Section 8 status report. Following are the numbers of units under contract with the RHA as of May 1, 2018: Allamakee County – 44 families. Clayton County – 80 families. Fayette County – 167 families. Howard County – 40 families. Winneshiek County – 21 families. These numbers include handicap and disabled. We currently have 8 port-outs with 8 pending. Our lease up number was at 359.

CONSIDER APPROVAL TO PURCHASE HCV ADMINISTRATION PLAN FROM NAN MCKAY: Lori Brockway described the Nan McKay Model Administration Plan and the benefits it would provide. Nan McKay would provide guidance in policy -making and multiple time-saving options. The initial cost to purchase the plan would be $1,098 plus $199 each year for updates. A motion was made by Schneider/Peterson to approve the purchase of the Nan McKay Plan. Motion carried unanimously.

UPDATE ON NAHRO CONFERENCE: Lori Brockway and Jenna Siebrecht discussed the NAHRO conference they, along with Karine Schager and Sarah Snitker from the UERPC office, attended in Des Moines in April. A few topics discussed at the conference were Lead Base Paint Safety,

Drug identification, improving success rates for voucher holder and occupancy standards to name a few.

DISCUSSION ON PORTABILITY: Lori Brockway provided material discussing portability and how Iowa is losing housing funds to other states. The Legislative report showed that 15 people represented Iowa in Washington DC to discuss portability options and concerns for the State of Iowa.

SCHEDULE NEXT RHA MEETING: The next meeting is scheduled for July 19, 2018 at 1:00 pm in the Postville office.

FLOOR ITEMS: Mary Huinker reminded board members to review the 2018 conflict of interest statement, sign and turn in before they leave to those whom haven't done so yet.

ADJOURNMENT: A motion to adjourn was made by Schneider/Roach. Motion carried unanimously. The meeting adjourned at 1:44 pm.

The above constitutes my interpretation of the matters discussed and the decisions reached. Please contact the undersigned for any errors or omissions.

Mary Huinker

Mary Huinker, Secretary