UPPER EXPLORERLAND REGIONAL HOUSING AUTHORITY

Serving Allamakee, Clayton, Fayette, Howard and Winneshiek Counties

Board Meeting Minutes
June 20th, 2019

MEMBERS PRESENT: Jason Passmore, Ray Peterson, Joe Pisney, Dennis Koenig, Steven Roach, Susan Scott, Warren Fisk, Mark Schmitt, Amy Bouska, Bernard Peterson, Michele Elsbernd, Joyce Bakewell, Sheila Bullerman, Marty Stanbro

STAFF PRESENT: Rachelle Howe, Katie Nolte, Kayla Miller, Karine Schager

GUEST PRESENT: Chad Bird (Decorah City Administrator)

CALL TO ORDER: The Upper Explorerland RHA meeting was called to order at 1:01 PM by Chair Jason Passmore at UERPC in Postville, IA.

APPROVAL OF AGENDA: A motion was made to approve the agenda by Bouska/Schmitt. The motion carried unanimously.

APROVAL OF MINUTES: Mark Schmitt noted he was not at the previous meeting as stated in the minutes. A motion was made by Koenig/Fisk to approve minutes of the March 14th, 2019 meeting with an amendment to remove Schmitt from attendees list. Motion carried unanimously.

FINANCIAL REPORT UPDATE: Katie Nolte presented the board with the financial status reports. Members requested more information on two items. Katie will email the board members with additional information. A motion to approve the report was made by Fisk/Roach. The motion carried unanimously.

APPROVAL OF DISBURSEMENTS FOR PUBLICATION: A motion was made by Pisney/Elsbernd to approve publication of disbursements. The motion carried unanimously.

PROGRAM STATUS REPORT: Katie Nolte presented the program status report detailing the number of tenants/vouchers in each county. She stated the HCV staff is focusing time on voucher issuance and lease ups in order to get our numbers up. The time from issuance to lease up in the past month has shortened to under 30 days. A position has been advertised and interviews scheduled for a new staff person to worm with the section 8/HCV program.

Katie Nolte provided the board with a summary of her meetings with Decorah regarding the proposed absorption of the Low-Rent Housing Agency of Decorah HCV Program as of January 1st, 2020. Chad

Bird, Decorah City Administrator, was present to answer questions regarding UERHA absorbing their HCV program. Chad stated that the retirement of their Executive Director prompted the decision to merge housing authorities, but the idea has been a topic of discussion or several years. The board reviewed two letters and a resolution drafted in support of the merger.

A new Hearing Officer needs to be appointed. Aaron Detter, Community Planner was suggested for the role. Fisk/Bouska motioned for approval. The motion carried unanimously.

CONSIDERATION OF APPROVAL OF RESOLUTION 2019-001: A motion was made by Fisk/Bouska approve Resolution 2019-001-Low Rent Housing Agency of Decorah Voluntary Transfer of HCV Program. A roll call was taken: Jason Passmore-Yes, Ray Peterson-Yes, Joe Pisney-Yes, Dennis Koenig-Yes, Steven Roach-Yes, Susan Scott-Yes, Warren Fisk-Yes, Mark Schmitt-Yes, Amy Bouska-Yes, Bernard Peterson-Yes, Michele Elsbernd-Yes, Joyce Bakewell-Yes, Sheila Bullerman-Yes, Marty Stanbro-Yes

CONSIDERATION OF APPROVAL OF LETTER OF INTENT SUBMISSION TO HUD: A motion was made by Bakewell/Bouska to approve submission of the letter of intend to HUD. The motion carried unanimously.

SCHEDULE NEXT RHA MEETING: The next UERHA will be held September 12th at 1:00 PM at UERPC in Postville.

FLOOR ITEMS: Rachelle Howe informed the board of the new program where the State of Iowa is having incarcerated individuals learn the construction trade through home building and how it may be of benefit to our communities down the road. Several members of the board were interested in learning more and will follow up with Rachelle.

ADJOURNMENT: A motion was made by Koenig/Fisk to adjourn the meeting at 2:12 PM. Motion carried unanimously.

Katie Nolte, Acting Board Secretary