

Northeast Iowa Regional Housing Trust Fund

Serving Allamakee, Clayton, Fayette, Howard and Winneshiek Counties

NEIRHTF Meeting Minutes

May 24, 2018

MEMBERS PRESENT: Gary Bowden, Dean Thompson, Adam Wiegand, Janell Bradley, Dan Ollendick, Spiff Slifka, Val Reinke, Jeremy Jostand, Pat Murray, Cynthia Simpson, Kristen Wiltgen, Laura Hanson and Gus Johnson

MEMBERS ABSENT: Stacie Cooper, Larry Schellhammer, Darla Kelchen, Barb Prochaska, Sandie Graf, Sam Whitehead, Stephanie Fromm and Mike Schuster

STAFF PRESENT: Sarah Snitker, Lori Brockway, Mary Huinker and Rachelle Howe

CALL TO ORDER: The Northeast Iowa Regional Housing Trust Fund meeting was called to order at 1:30 pm by Chair Spiff Slifka at the UERPC office in Postville.

INTRODUCTIONS: The board members introduced themselves to the members who are joining from the Fayette County Local Housing Trust Fund, Janell Bradley and Laura Hanson.

APPROVAL OF AGENDA: Sarah Snitker made a change to the agenda; adding a discussion of approving to move the FCLHTF Board members into the NEIRHTF before line item #2. A motion was made by Gus Johnson/Cynthia Simpson to make the amendment to the agenda and approve it. Motion carried unanimously.

APPROVAL OF ADDING FCLHTF MEMBERS TO THE BOARD: A motion was made by Pat Murray/Jeremy Jostand to approve the addition of Sam Whitehead, Sandie Graf, Laura Hanson and Janell Bradley to the NEIRHTF Board. Motion carried unanimously.

APPROVAL OF MINUTES: A motion was made by Cynthia Simpson/Dean Thompson to approve the minutes from the February 21, 2018 meeting. Motion carried unanimously.

PROJECT STATUS UPDATES: Sarah Snitker went over the current progress reports for both 2016 and 2017 projects. Sarah also discussed the current spreadsheets of funding for both the 2017/2018 and 2018/2019 funds used and communities with funding still available.

CONSIDER APPROVAL OF FINANCIAL STATUS REPORT: Sarah Snitker went over the current financial statements with Mary Huinker noting that 14 delinquency letters were mailed out to homeowners with past due loan payments. A motion was made by Val Reinke/Cynthia Simpson to approve the financial report. Motion carried unanimously.

CONSIDER APPROVAL OF FCLHTF 2017 AUDIT: Sarah Snitker discussed there were no issues found with the 2017 FCLHTF audit done by Hacker, Nelson and Company. A motion was made by Janell Bradley/Dean Thompson to approve the audit. Motion carried unanimously.

CONSIDER APPROVAL OF LIEN RELEASE – B HYMAN: Sarah let the Board know a homeowner that had a forgivable loan with FCLHTF has been moved into a nursing home, but their 5 year lien is not up till August 2018. A motion was made by Dan Ollendick/Pat Murray to release the lien due to there only being 3 months remaining of the lien. Motion carried unanimously.

DISCUSSION ON APPLICATION IN DIFFERENT LANGUAGES: Sarah Snitker wanted the boards opinion on offering our applications and forms in different languages. The Board wanted more information concerning added costs, translation services, etc. and research the topic for more discussion at the next meeting.

DISCUSSION ON PROJECTS: Sarah has had homeowners inquire about rehab projects such as dirt work to prevent basement flooding and water treatment systems. The Board agreed to bring each applicant/project to them for discussion if they come in.

CONSIDER APPROVAL OF RLF POLICY: Sarah discussed making changes to the current RLF Policy. Jeremy Jostand was going to get Sarah some information regarding the addition of disaster language and we would table this topic for more discussion at the next meeting.

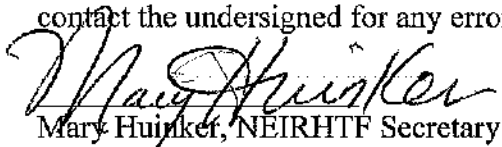
CONSIDER APPROVAL OF ADDITIONAL \$5,000 TO WINNESHIEK COUNTY HSG STUDY: Winneshiek County had already received \$5,000 prior to the approval of the policy change allowing \$10,000 to each county. They have requested another \$5,000 to reach their full allotment towards housing study needs. A motion was made by Pat Murray/Cynthia Simpson to give the Winneshiek County Housing Study their balance of \$5,000. Motion carried unanimously.

SCHEDULE NEXT MEETING: The next meeting date is scheduled for August 23, 2018, with the regular meeting starting at 1:30 p.m. and the annual meeting right after at 2:30 p.m. Both will be held at the Postville UERPC office.

FLOOR ITEMS: Spiff Slifka wanted the Board to consider a couple options on using some of the RLF funds. One idea she had was to allow cities to request RLF funds to help them alleviate housing demolition costs. Possibly allowing the property to rebuild; adding better quality housing stock to the community. The second idea she had was to assist homeowners where CDBG funding is not available.

ADJOURNMENT: The meeting adjourned at 2:28 p.m.

The above constitutes my interpretation of the matters discussed and the decisions reached. Please contact the undersigned for any errors or omissions.


Mary Huinker, NEIRHTF Secretary