

Northeast Iowa Regional Housing Trust Fund

Serving Allamakee, Clayton, Howard and Winneshiek Counties

NEIRHTF Meeting Minutes February 16, 2017

MEMBERS PRESENT: Gary Bowden, Dean Thompson, Stacie Cooper, Darla Kelchen, Dan Ollendick, Spiff Slifka, Val Reinke (left meeting at 2:15), Jeremy Jostand, Barb Prochaska, Pat Murray and Gus Johnson

MEMBERS ABSENT: Cynthia Simpson, Larry Schellhammer, Jill Halverson, Stephanie Fromm, Adam Wiegand and Mike Schuster

STAFF PRESENT: Lori Brockway and Mary Huinker

CALL TO ORDER: The Northeast Iowa Regional Housing Trust Fund meeting was called to order at 1:32 pm by Chair Spiff Slifka at the UERPC office in Postville.

APPROVAL OF AGENDA: A motion was made by Dean Thompson/Darla Kelchen to approve the agenda. Motion carried unanimously.

INTRODUCTIONS; BOARD APPOINTMENT APPROVAL: The board members introduced themselves to the newly appointed member; Pat Murray, a Howard County Supervisor. A motion was made by Barb Prochaska/Dan Ollendick to approve Pat's appointment to the NEIRHTF. Motion carried unanimously.

APPROVAL OF MINUTES: A motion was made by Dan Ollendick/Gary Bowden to approve the minutes from the December 14, 2016 meeting. Motion carried unanimously.

PROJECT STATUS UPDATES: Lori Brockway went over the current progress reports for both 2015 and 2016 projects. The 2015 funds are very close to closing out. Lori also discussed the current spreadsheets of funding used and communities with funding still available.

CONSIDER APPROVAL OF FINANCIAL REPORT: Lori Brockway went over the current financial status and updates on loan payments; stating that there were 11 delinquency letters sent out to homeowners with delinquent payments. The question was brought up if a loan past 5 years if still acquiring interest or not? Lori said she would have to check with our finance department and get back to the board. A motion was made by Val Reinke/Staci Cooper to approve the financial report. Motion carried unanimously.

CONSIDER APPROVAL OF LOBBYIST FEE: A lobby fee of \$600 has been contracted with Avenson, Oakley and Cope for the 2017 Legislative Session. A motion was made by Barb Prochaska/Dan Ollendick to approve the lobbying fee for 2017. Motion carried unanimously.

CONSIDER APPROVAL OF MANAGEMENT SERVICES AGREEMENT: An updated management agreement for 2017 was presented to the board between the NEIRHTF and UERPC.

A motion was made by Darla Kelchen/Barb Prochaska to approve the management agreement. Motion carried unanimously.

CONSIDER APPROVAL ON NON-PROFIT APPLICATIONS: The first application is from Alert Manor in Cresco and they requested funds to replace shingles on one of their buildings. A motion was made by Dean Thompson to approve funding the Alert Manor project, but the motion died for a lack of a second. Spiff Slifka brought the topic back into discussion to address the 2015 funds that needed to be used up. A motion was made by Staci Cooper/Barb Prochaska to approve moving forward to fund the Alert Manor project if we can secure a \$1,200 match from Cresco to use up the 2015 funds. There were 10 yes votes, with 1 opposing vote from Gary Bowden. Therefore, the motion passed. The second application came from Prestige Court in Garnavillo and they also requested funds to replace their shingles. The Board did not approve their application because the City doesn't have the needed match of \$2,500 and the City of Garnavillo would prefer to use their funding on homeowners rather than non-profits.

DISCUSSION ON CONTRACTOR/BIDS – APPLICATION #345 PROJECT: The sequence of events that were handled between UERPC, the contractor and the homeowner were discussed. The board was asked if any action should take place towards the contractor handling this project and they did not want to take any measures at this time, but to start a homeowner complaint list and then bring up contractors on an as needed basis.

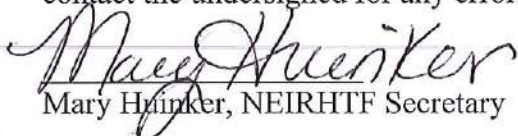
CONSIDER APPROVAL OF FCLHTF MERGING IN 2018: Lori discussed merging the NEIRHTF with the FCLHTF and opened discussion for questions. A motion was made by Gary Bowden/Gus Johnson to admit the FCLHTF into the NEIRHTF with all changes needed to be made in the by-laws. Motion carried unanimously.

SCHEDULE NEXT MEETING: The next regular meeting is scheduled for April 13th at 1:30 p.m. and will be held at the Postville UERPC office.

FLOOR ITEMS: Lori wanted the Board's thoughts on assisting with well projects since the need is in the area. The Board agreed to discuss them on a case by case basis and bring those applications to the meeting.

ADJOURNMENT: The meeting adjourned at 3:13 p.m.

The above constitutes my interpretation of the matters discussed and the decisions reached. Please contact the undersigned for any errors or omissions.


Mary Hlinker, NEIRHTF Secretary