UPPER EXPLORERLAND REGIONAL PLANNING COMMISSION (UERPC)
BOARD MINUTES OF OCTOBER 22, 2020 MEETING

This meeting took place via electronic means pursuant to the provisions of the Iowa Open Meetings Law, Section 21.8, Code of Iowa. As a result of the spread of COVID-19 in the state of Iowa and based on the latest guidance from the Centers for Disease Control and Prevention, it was impractical for the UERPC Board to meet in person. Therefore, the meeting took place virtually via the Zoom electronic meeting platform.

MEMBERS PRESENT: Mary Koopman, Larry Schellhammer, Barb Collins, Ray Peterson, Brett Devore, Leon Griebenow, Marty Stanbrough, Sue Updegraff, Mark Bohle, Pat Murray, Alison Holten, Mark Kuhn, Nina Taylor, Dean Thompson and Sam Whitehead. Roger Arthur joined at 12:01 pm.

MEMBERS ABSENT: Jack Knight, Bonnie Basemann and Patti Ruff

OTHERS PRESENT: Rachelle Howe, Lisa Curtin and Diana Johnson

Schellhammer called the meeting to order at 1:00 pm. Roll call was taken. A quorum was present.

APPROVAL OF AGENDA: Motion was requested for approval of the agenda. A motion was made for approval by Koopman; seconded by Peterson. No further discussion. Motion carried unanimously.

APPROVAL OF MINUTES: Motion was requested for approval of the meeting minutes of the July 23, 2020 meeting. A motion was made for approval by Murray; seconded by Updegraff. No further discussion. Motion carried unanimously.

DISBURSEMENTS: Howe presented the list of disbursements from July 1, 2020 to September 30, 2020 to the board for review. A motion was made by Taylor; seconded by Stanbrough to approve these disbursements for UERPC. No further discussion. Motion carried unanimously.

TREASURER'S REPORT: Howe also presented the treasurer's report to the board for review. A motion was made by Devore; seconded by Thompson to approve the treasurer's report as presented. No further discussion. Motion carried unanimously.

NOMINATION COMMITTEE: Several commission members are completing their terms at the end of the calendar year. A motion was made by Kuhn, seconded by Bohle to form a nominating committee of the current Chairman, Vice-Chairman and Executive Director to nominate the 2021 slate of officers. No further discussion. Motion carried unanimously.

SIGNATORIES: A request was made to the board to approve Jodi Gray, a new employee in finance, and Heidi Hackman, Housing Department Head as signatories on various accounts. A motion was made by Murray, seconded by Devore to approve Gray and Hackman as signatories. No further discussion. Motion carried unanimously.

EXECUTIVE BOARD UPDATE: Schellhammer reported that the Executive Board had met in closed session prior to the full board to discuss litigation.

EXECUTIVE DIRECTOR UPDATE: Howe was happy to report that UERPC had received an USDA TAT grant for travel expenditures and an OCIO grant to assist Allamakee-Clayton REC with a fiber build out in the City of Waukon. She mentioned we are still waiting to hear on a grant written to EDA. She has also written a grant for assistance to the Northeast Iowa Housing Trust Fund and is currently in the process of writing two housing CDBGs. In addition, staff will be working on a resiliency plan for the region. Howe has attended an all-day virtual leadership training in October and will be attending another training in Des Moines in November. She discussed a virtual format for the UERPC annual legislative event to be held on December 10th.

FLOOR ITEMS: There were no floor items.

NEXT MEETING: The next meeting is scheduled for Thursday, January 28, 2021.

ADJOURNMENT: Motion by Bohle; seconded by Peterson to adjourn the meeting. No further discussion. Motion carried unanimously. Meeting adjourned at 1:25 pm.

The above constitutes my interpretation of the matters discussed and the decisions reached. Please contact the undersigned for any corrections or omissions.

/s/ Diana Johnson, Recording Secretary