UPPER EXPLORERLAND REGIONAL PLANNING COMMISSION (UERPC)
SPECIAL BOARD MINUTES OF MARCH 19, 2020 MEETING

MEMBERS PRESENT: Larry Schellhammer, Leon Griebenow and Mary Koopman; because of the Presidential national emergency and recommendation of no more than 10 in a gathering due to the COVID-19 pandemic, the following board members attended the meeting via conference call: Bonnie Basemann, Barb Collins, Ray Peterson, Brett Devore, Marty Stanbrough, Sue Updegraff, Mark Bohle, Pat Murray, Alison Holten, Nina Taylor and Sam Whitehead. A conference call number was posted

MEMBERS ABSENT: Jack Knight, Patti Ruff, Roger Arthur, Mark Kuhn and Dean Thompson

OTHERS PRESENT: Rachelle Howe and Diana Johnson in person, Karen Cooper and Lisa Curtin via phone

APPROVAL OF AGENDA: Motion was requested for approval of the agenda. A motion was made for approval by Devore; seconded by Koopman. No further discussion. Motion carried unanimously.

APPROVAL OF MINUTES: Motion was requested for approval of the meeting minutes of the January 23, 2020 meeting. A motion was made for approval by Murray; seconded by Taylor. No further discussion. Motion carried unanimously.

COVID-19 RESOLUTION: Howe explained the various options that UERPC would like to offer during the COVID-19 national emergency declaration. These included a closed door to the public, employee remote access from home, encouragement of online and mail in services, prohibit employee travel outside of region, public meetings to be held electronically, and employee benefits to be paid during the declaration. A motion was made by Holten; seconded by Devore to approved resolution #2020-01. A roll call vote was taken with all members voting aye. No further discussion. Motion carried unanimously.

EXECUTIVE BOARD UPDATE: Schellhammer reported that the Executive Board had met and approved hiring the Davis Brown Law Firm to investigate recent employee relations.

FLOOR ITEMS: Howe urged board members to speak with their county representatives on the Workforce Development board and encourage them to keep the regions as they are due to the workforce needs being especially strong now.

Howe asked the board if they authorized her making timely decisions that could affect the office regarding the pandemic and after she had confirmed with the UERPC chair. The board was in support of her making decisions as needed during this pandemic.

NEXT MEETING: The next meeting is scheduled for Thursday, April 23, 2020 at 1:00 pm at the Postville office.

ADJOURNMENT: Motion by Koopman; seconded by Griebenow to adjourn the meeting. No further discussion. Motion carried unanimously. Meeting adjourned at 2:25 pm.

The above constitutes my interpretation of the matters discussed and the decisions reached. Please contact the undersigned for any corrections or omissions.

/s/ Diana Johnson, Recording Secretary