UERPC COMMISSION BOARD
MINUTES OF JUNE 15, 2017 MEETING

MEMBERS PRESENT: Jack Knight, Dan Canton, Liz Jaster, Ron McCartney, Janell Bradley, Sue Updegraff, Mark Bohle, Jan McGovern, Alison Holten, Michael Klimesh and Mark Kuhn. Patti Ruff arrived at 1:03.

MEMBERS ABSENT: Mary Koopman, Larry Schellhammer, Roger Arthur, Leon Griebenow, Peggy Sherrets, Nina Taylor and Dean Thompson

OTHERS PRESENT: Paul Greufe, John Monaghan, Liz DeJoode, Rachelle Howe, Karen Cooper, Lori Brockway and Diana Johnson

Chairman Mark Bohle called the meeting to order at 1:00 pm at UERPC's Postville office. Roll call was taken. A quorum was present.

APPROVAL OF AGENDA: Motion was requested for approval of the agenda. Motion by Holten; seconded by McGovern. No further discussion. Motion carried unanimously.

APPROVAL OF MINUTES: Motion was requested for approval of the minutes of the April 27, 2017 meeting. Motion by Bradley; seconded by Kuhn. No further discussion. Motion carried unanimously.

Board member Ruff arrived.

COST ALLOCATION: Cooper presented the fiscal year 2018 cost allocation plan on how UERPC distributes direct and indirect funds. A motion was made to approve the cost allocation plan by McGovern; seconded by Updegraff. No further discussion. Motion carried unanimously.

PERSONNEL POLICY: Copies of the new proposed policy had been distributed to board members in their packets. Howe reiterated the changes to a shorter policy, vacation/sick time to PTO time and the purchase of short and long-term disability insurance coverage for staff. A motion had been made by the executive board to recommend approval of this policy. A motion was made by Bradley, seconded by Jaster to approve the new policy changes. No further discussion. Motion carried unanimously.

MILEAGE RATE: With the new personnel policy changes, an updated mileage rate was requested from Howe. A motion had been made by the executive board to recommend approval to .43 cents per mile. A motion was made by Jaster, seconded by Updegraff to approve a mileage rate of .43 cents per mile. No further discussion. All ayes except for McCartney who voted nay. Motion carried.

EXECUTIVE BOARD REPORT: Bohle stated the executive board had met earlier and had discussed the personnel policy, mileage rate and Metronet.

METRONET: The executive board had recommended that Bohle and Howe meet with the Metronet partners and discuss an exit strategy for UERPC from the Metronet. A motion was made by Knight, seconded by Bradley to approve Bohle and Howe discussing this strategy between the Metronet partners. No further discussion. Kuhn abstained from the vote. Motion carried unanimously.

EXECUTIVE DIRECTOR'S UPDATE: Howe had prepared a director's report and sent within the board packets. She highlighted the recent completion of the cost allocation plan, the personnel policy, TIP plan and CEDS plan.

FLOOR ITEMS: There were no floor items.

NEXT MEETING: The next meeting is scheduled for Thursday, October 19, 2017 at 1:00 pm at the Postville office.

ADJOURNMENT: Motion by Bradley; seconded by Jaster to adjourn the meeting. No further discussion. Motion carried unanimously. Meeting adjourned at 1:18 pm.

The above constitutes my interpretation of the matters discussed and the decisions reached. Please contact the undersigned for any corrections or omissions.

/s/ Diana Johnson, Recording Secretary