UERPC COMMISSION BOARD
MINUTES OF APRIL 27, 2017 MEETING

MEMBERS PRESENT: Mary Koopman, Larry Schellhammer, Liz Jaster, Ron McCartney, Roger Arthur, Janell Bradley, Leon Griebenow, Sue Updegraff, Mark Bohle, Alison Holten, Mark Kuhn, Nina Taylor, and Dean Thompson.

MEMBERS ABSENT: Jack Knight, Dan Canton, Patti Ruff, Peggy Sherrets, Jan McGovern and Michael Klimesh

OTHERS PRESENT: Ray Peterson, Liz DeJoode, Fern Rissman, Karen Cooper, Lori Brockway, Rachelle Howe, and Diana Johnson

Chairman Mark Bohle called the meeting to order at 3:00 pm at UERPC's Postville office. Roll call was taken. A quorum was present.

APPROVAL OF AGENDA: Motion was requested for approval of the agenda. Motion by Taylor; seconded by Jaster. No further discussion. Motion carried unanimously.

APPROVAL OF MINUTES: Motion was requested for approval of the minutes of the January 19, 2017 and March 28, 2017 meetings. Motion by Arthur; seconded by Koopman. No further discussion. Motion carried unanimously.

QUARTERLY DISBURSEMENTS: Cooper presented the list of disbursements for approval. A motion was made by Updegraff; seconded by Kuhn to approve quarterly disbursements for UERPC. No further discussion. Motion carried unanimously.

TREASURER'S REPORT: Cooper discussed the treasurer's report. A motion was made by Bradley; seconded by Jaster to approve the treasurer's report as presented. No further discussion. Motion carried unanimously.

AMENDMENT TO BUDGET: Cooper presented the fiscal year 2017 budget amendments with an appropriation for merits. A motion was made by Koopman; seconded by Griebenow to approve the 2017 fiscal year budget amendment. No further discussion. Motion carried unanimously.

2018 BUDGET: Cooper explained the fiscal year budget for Upper Explorerland for 2018. A motion was made by Arthur; seconded by Jaster to approve the fiscal year 2018 budget as presented. No further discussion. Motion carried unanimously.

EDA SCOPE OF WORK: A copy of the EDA Scope of Work was provided to the board. Howe discussed the various items included in the scope of work. A motion was made by Kuhn, seconded by Thompson to approve the EDA scope of work as presented. No further discussion. Motion carried unanimously.

CAR REPLACEMENT: Howe explained that UERPC needs a car replacement for the Postville office due to high mileage on the current vehicle. Howe will send a request to dealerships within the five-county region. A motion was made by Griebenow; seconded by Kuhn to approve up to $28,000 for replacement of the current vehicle. No further discussion. Motion carried unanimously.

EXECUTIVE BOARD MEETING REPORT: Bohle stated that there wasn't any report at this time as the Executive Committee had not met this quarter.

EXECUTIVE DIRECTOR'S UPDATE: Howe had prepared a director's report and sent within the board packets. She highlighted the recent visits with Senator Joni Ernst and representatives from Rod Blum's office.

FLOOR ITEMS: Bohle expressed his thoughts of the board training held prior to the board meeting in the Postville office. He was impressed with the enthusiasm displayed by the staff and thanked everyone for coming as it was a very successful education of the UERPC programs.

Griebenow expressed his concerns with wanting a replacement for himself on the Metronet board. Kuhn, Thompson and Griebenow will meet to discuss.

NEXT MEETING: The next meeting is scheduled for Thursday, July 13, 2017 at 1:00 pm at the Postville office, with a possible Executive meeting at 12:30pm that same day.

ADJOURNMENT: Motion by Taylor; seconded by Kuhn to adjourn the meeting. No further discussion. Motion carried unanimously. Meeting adjourned at 3:36 pm.

The above constitutes my interpretation of the matters discussed and the decisions reached. Please contact the undersigned for any corrections or omissions.

/s/ Diana Johnson, Recording Secretary