UERPC COMMISSION BOARD
MINUTES OF JANUARY 19, 2017 MEETING

MEMBERS PRESENT: Jack Knight, Mary Koopman, Larry Schellhammer, Dan Canton, Liz Jaster, Ron McCartney, Leon Griebenow, Sue Updegraff, Mark Bohle, Jan McGovern, Alison Holten and Nina Taylor. Peggy Sherrets arrived at 1:10 pm.

MEMBERS ABSENT: Patti Ruff, Roger Arthur, Janell Bradley, Michael Klimesh, Mark Kuhn and Dean Thompson

OTHERS PRESENT: Charles Frana, Fern Rissman, Karen Cooper, Lori Brockway, Rachelle Howe, and Diana Johnson

Chairman Mark Bohle called the meeting to order at 1:00 pm at UERPC's Postville office. Introductions were made. Roll call was taken. A quorum was present.

APPROVAL OF AGENDA: Motion was requested for approval of the agenda. Motion by Koopman; seconded by Updegraff. No further discussion. Motion carried unanimously.

APPROVAL OF OFFICERS: A motion was made by Griebenow; seconded by Knight to cease nominations. No further discussion. Motion carried unanimously. A motion was made by Holten; seconded by McGovern to approve the following slate of officers for the year, those being Mark Bohle, Chairman; Mark Kuhn, Vice Chairman; Diana Johnson, Secretary and Dean Thompson, Treasurer. No further discussion. Motion carried unanimously.

RESOLUTION #2017-01: A motion was made by McGovern; seconded by Schellhammer to approve resolution #2017-01, listing the following as having various financial duties on UERPC accounts: Rachelle Howe, Lori Brockway, Susan Severson, Fern Rissman, Karen Cooper, Diana Johnson, Larry Schellhammer, Mark Kuhn, Leon Griebenow, Mark Bohle, Nina Taylor, John Logsdon, David Kreiger, Adam Weigand, Dennis Koenig and Dean Thompson. No further discussion. A roll call vote was taken. Motion carried unanimously.

APPROVAL OF MINUTES: Motion was requested for approval of the minutes of the October 20, 2016 meeting. Motion by Canton; seconded by Jaster. No further discussion. Motion carried unanimously.

QUARTERLY DISBURSEMENTS: Cooper presented the list of disbursements for approval. A motion was made by Taylor; seconded by Griebenow to approve quarterly disbursements for UERPC. No further discussion. Motion carried unanimously.

COST ALLOCATION: Howe presented the fiscal year 2017 cost allocation plan on how UERPC distributes funds. A motion was made to approve the cost allocation plan by McGovern; seconded by Jaster. No further discussion. Motion carried unanimously.

TREASURER'S REPORT: Cooper discussed the treasurer's report. A motion was made by Updegraff; seconded by Koopman to approve the treasurer's report as presented. No further discussion. Motion carried unanimously.

Board member Peggy Sherrets arrived at the meeting at 1:10 pm.

AGREEMENT: The UERPC Agreement has been approved and signed with Allamakee, Clayton, Fayette, Howard and Winneshiek county supervisors. A motion was made by Sherrets; seconded by McGovern to ratify the UERPC Agreement. No further discussion. A roll call vote was taken. Motion carried unanimously.

BYLAWS: Howe discussed the changes made to the bylaws after the committee had met. A motion was made by Taylor; seconded by McGovern to approve the UERPC Bylaws. No further discussion. A roll call vote was taken. Motion carried unanimously.

METRONET: The UERPC partnership with the Metronet was discussed at the Executive Board meeting. The Executive Board recommended delaying any action until a study was completed in approximately June, 2017. A motion was made by Koopman; seconded by Griebenow to approve this recommendation. No further discussion. Motion carried unanimously.

EXECUTIVE BOARD MEETING REPORT: Bohle explained that the only item on the agenda was the Metronet as discussed already.

BOARD TERMS: Howe explained the board terms as seen in the handouts. A motion was made by Updegraff; seconded by Jaster to approve the terms as presented. No further discussion. Motion carried unanimously.

CONFLICT OF INTEREST: Members were asked to sign the Conflict of Interest policies and Membership Agreements for the calendar year 2017.

INSURANCE: Howe explained the health insurance premium increases of approximately 17% to the employees of UERPC.

EXECUTIVE DIRECTOR'S UPDATE: Howe had prepared a director's report and sent within the board packets. She highlighted the UERPC Wellness group activities, the caller inquiries coming into the office and the Community Development Block Grant work that employees have been completing.

FLOOR ITEMS: Brockway discussed the state funding holding steady but federal funding was questionable.

Howe stated that she will be going to each county supervisor meeting to obtain signatures on the bylaws, three of the four audits are complete and the April board meeting will include some roundtable discussions with the members.

NEXT MEETING: The next meeting is scheduled for Thursday, April 20, 2017.

ADJOURNMENT: Motion by Holten; seconded by Taylor to adjourn the meeting. No further discussion. Motion carried unanimously. Meeting adjourned at 1:52 pm.

The above constitutes my interpretation of the matters discussed and the decisions reached. Please contact the undersigned for any corrections or omissions.

/s/ Diana Johnson, Recording Secretary