

Passenger Transportation Plan - Regional Planning Affiliate 1, UERPC  
Transportation Advisory Group Meeting Minutes  
August 31<sup>st</sup>, 2017, 9:00 a.m. - 325 Washington Street, Decorah, Iowa

Present: Sam Castro (NEICAC Transit), Curt McNew (NEICAC Transit), Michelle Barness (UERPC), Fern Rissman (WIOA/Iowa Works), Jami Schwickerath (Iowa Vocational Rehabilitation Services)

1. Meeting called to order at 9:10 a.m.
2. Mobility Manager/Transit Update:
  - Luther College abandoned the planned Decorah in-town fixed route service with EARL Public Transit for the time being. Luther had planned on helping to subsidize this route but is no longer able to.
  - Transit has implemented a new program to provide rural fare discounts (50% of rural rides).
  - Transit acquired 9 new vehicles in August/Sept 2017, including 8 new 18-passenger buses, and one new van with special ADA capacity (which can be driven by non-CDL drivers based on weight and capacity).
  - Transit will be changing dispatch practices by converting to tablets, which will do everything the current system does but will also allow for emails and other technology improvements.
3. TAG members discussed the upcoming Transportation Summit in October of 2017. Barness reviewed the schedule and summit summary. The group shared ideas for marketing the summit and specific contacts or groups to get invited, reviewed participation by TAG members the day of the summit, discussed the summit schedule/events, and planned a summit evaluation form for attendees to complete after the summit.
4. There was a brief discussion of the Passenger Transportation Plan (PTP). Barness will forward the draft 2018 PTP to transit to assist with gathering additional information and data. Also, Barness shared that the agency and community transportation need assessments would go out in September and requested TAG members share.
5. Barness to contact TAG members via email to arrange the date of the next meeting.
6. The meeting was adjourned at 11:00 a.m.