

RPA 1 Transportation Enhancement Committee

MINUTES: March 31, 2016

Present: Rod Marlatt, Sheryl Struthers, Elaine Govern, Harold Chapman, Craig Fencil, Jim Janett, Bruce Palmborg, Darla Kelchen, Barb Schroeder, Jenna Pollock, Val Reinke, Jennifer Cowsert, Mallory Marlatt and Casey Mai

1. Meeting was called to order at 8:30 a.m. by chair, Rod Marlatt
2. Motion to approve the agenda was made by Struthers, second by Kelchen, all approved
3. Motion to approve the minutes from January 28, 2016 was made by Chapman, seconded by Shroeder, all approved.
4. County Updates:
 - a. Allamakee County: Interpretive Center is moving on with project – applying for grant funding. Already received a Scenic Byway grant.
 - b. Clayton County: Staff will be doubling as spring arrives. Trail projects are moving forward so funding isn't lost.
 - c. Fayette County: DOT in the process of statements along the Gilbertson project. Hopefully be completed in 2017.
 - d. Howard County: Busy with burning season. Trail projects have been started to meet the timetable of the bat rule.
 - e. Winneshiek County: Dry Run Trail Project moving along – currently checking appraisal stage with appraisals going to the DOT. Apple and/or crabapple trees have been discussed about possibly being planted every mile along the Trout Run Trail. Emergency signage installed on all trails.
5. Discussed annual trail counts and surveys. Instead of three trail counts, committee decided to each county is responsible for conducting one trail count this summer. Possibly one weekend in July.

6. Review of TAP funds Status – highlighted cells have been recently updated with new targets:

	ENHANCEMENT		DESCRIPTION
FFY 2016	BALANCE:	\$99,823	Carry over
	Allocation:	\$116,885	Target
	FLEX:	\$48,843	20% + loan from TAP FLEX
	Projects:	(\$265,000)	Winneshiek TRT; Fayette CCB; SRTS
FFY 2017	BALANCE:	\$551	Carry over
	Allocation:	\$120,093	Target
	FLEX:	\$1,706	20% + loan from TAP FLEX
	Projects:	(\$117,000)	Winneshiek DRT bridges
FFY 2018	BALANCE:	\$5,350	Carry over
	Allocation:	\$120,000	Target
	FLEX:	\$4,312	20% + loan from TAP FLEX
	Projects:	(\$115,000)	Winneshiek DRT bridges
FFY 2019	BALANCE:	\$14,662	Carry over
	Allocation:	\$120,000	Target
	FLEX:	\$18,600	20%
	BALANCE:	(\$116,000)	Winneshiek DRT
FFY 2020	BALANCE:	\$37,262	Carry over
	Allocation:	\$120,000	Target
	FLEX:		
		\$157,262	Balance to Work With

7. Review and discussion of TAP applications and scores. Three projects requested funds for 2020. Project requests totaled \$247,000 and were described and scored as follows:

Applicant	Project	TAP Request	Year	Average Score:
Winneshiek County Conservation Board	Dry Run Trail, Phase VII: Purchase and installation of 200' steel truss trail bridge	\$135,000	2020	25.20
Howard County Conservation Board	Conceptual Trail Development: Prairie Farmer Trail (Cresco, IA) to Root River/Harmony - Preston Trail (Harmony, MN)	\$60,000	2020	26.66
City of Elkader	TRRC Trail - preliminary engineering for section from Elgin/Gilbertson to Elkader	\$52,000	2020	25.40

8. After much discussion, a motion was made by Chapman, seconded by Kelchen to recommend the 2020 Howard County project (\$60,000) and the 2020 City of Elkader/Clayton County project (\$52,000), along with a request for 20% of the TAP-FLEX funds to the Tech Committee and Policy Board for inclusion in the FFY 17-20 TIP, all approved. 20% of the FLEX funds will be carried over to FY2021.
9. RPA Transportation Planning Work Program: Mai shared the proposed work elements for the coming fiscal year and requested feedback.
10. Floor Items: Discussed the trail count/survey project and Economic Impact study for the backbone trail. The University of Iowa Students will present May 9th at noon to Winneshiek County (3rd floor of courthouse).
11. The next meeting will be held in May 19th at 9:00 a.m. in conjunction with the Policy Board meeting.
12. Motion by Chapman, second by Kelchen to adjourn - meeting adjourned at 9:30 a.m.