



MEETING MINUTES: RPA 1 Transportation Policy Board
Thursday, January 30, 2014, 1:00 p.m. - Upper Explorerland RPC, Decorah

Board members in attendance: Jan McGovern (by phone), Howard County; Don Arendt (by phone), City of Decorah; Larry Schellhammer, Allamakee County; Vicki Rowland, Fayette County; Larry Gibbs (by phone), Clayton County

Others in attendance: Rod Marlatt, Fayette County; Karla Organist, UERPC

1. Meeting was called to order at 1:05 p.m.
2. A motion to approve the agenda was made by Arendt, seconded by Schellhammer, approved unanimously
3. A motion to approve the 10-29-13 minutes was made by Gibbs, seconded by Schellhammer, approved unanimously.
4. Election of officers for Policy Board: Gibbs made a motion to elect Larry Schellhammer as Chair, seconded by Roland. Gibbs made a motion that all nominations cease, seconded by Arendt. Both motions were approved unanimously. McGovern made a motion to retain Larry Gibbs as Vice-Chair, seconded by Arendt. Arendt made a motion that all nominations cease, seconded by McGovern. Both motions were approved unanimously. A motion was then made by Schellhammer to retain Vicki Rowland as Secretary, seconded by Rowland, Gibbs made a motion that all nominations cease, seconded by Arendt. Both motions were approved unanimously.
5. An update on TIP administrative modifications since last meeting was provided by Organist:
 - TPMS #22288: Requested by the DOT, this project needed to be rolled into the FY2014 TIP – it was a previously approved Scenic Byways project sponsored by Allamakee County Conservation.
 - TPMS #16540: Requested by Al Miller, the project cost needed to be adjusted. The change to federal aid was less than 30% and less than \$2 million allowing for an admin mod. In addition, funding sources were changed.
6. Motion to open the Public Hearing to review and receive comment on an addition to the 2014 TIP was made by McGovern and seconded by Rowland at 1:10 p.m. Motion approved unanimously
7. Public hearing was held to discuss the following addition to the 2014 TIP:
 - TPMS #26848 sponsored by Winneshiek County: Add a bridge project on 111th Ave. over Yellow River. BROS-CO96(125)—5F-96 (details provided by Organist and handout)

Hearing no public comment, and having received no written or electronic public comments, a motion to close the public hearing was made by Arendt, seconded by Gibbs, and was approved unanimously. Public hearing was closed at 1:12 p.m.

8. A motion to approve the TIP amendment as presented was made by McGovern, seconded by Rowland, all unanimously approved

9. Committee Updates:

- Enhancement Committee – submitting application to PeopleforBikes to develop and economic analysis of a completed backbone trail
- Transportation Advisory Group – do not need to submit a Passenger Transportation Plan (PTP) update this year, but will need to do a full update in the coming year. The committee has also learned that the Mobility Manager is resigning effective the end of February. NEICAC will be posting the position soon.
- Tech Committee – has been providing a lot of input into the Long Range Transportation Plan

10. Long Range Transportation Plan

- The board was updated as to any changes that were recommended and decided upon by the Tech and Enhancement Committees.
- Board reviewed recommendations for presenting the plan to the public for their comments. In addition to press releases and placing the plan on the UERPC public comment page (with links from each county's website), each county will add a discussion of the plan to their respective agendas during the week of February 24th, 2014. Engineers will attend to provide basic information, direct the public to the plan and answer any questions. Organist will provide talking points and send out the press releases. Motion to approve this plan of action for obtaining public input was made by Gibbs, seconded by McGovern, all approved.
- Board Adoption: Board decided to meet on March 20th at 1:00 p.m. (in conjunction with the meeting that will be needed at that time to approve projects to be included in the coming TIP) to adopt the LRTP.

11. Review and approval of STP and TAP applications and due dates: Motion to approve and set the due date for both as Feb. 28th, 2014 was made by McGovern, seconded by Arendt, all approved.

12. Karla reported that she and Jamie Letzring (Oelwein City Administrator) attended Transportation Day on the Hill on the 29th. A bill to slowly increase the user fee (2 cents at a time up to 10 cents) was allowed to move forward from its House sub-committee where it had unanimous support. Karla shared the handout that was provided to attendees.

13. DOT updates:

- FHWA will be conducting reviews on RPAs quarterly (one per quarter)

14. Hearing no items from board members, a motion was made by Rowland, seconded by McGovern to adjourn. Meeting was adjourned at 1:40.