
MEETING MINUTES: RPA 1 Transportation Policy Board
Thursday, March 20, 2014, 1:00 p.m. - Upper Explorerland RPC, Postville

Board members in attendance: Jan McGovern, Howard County; Don Arendt, City of Decorah; Larry Schellhammer, Allamakee County; Darrel Dolf, Fayette County; Larry Gibbs, Clayton County; Dennis Karlsbrotten, Winneshiek County

Others in attendance: Rod Marlatt, Fayette County; Nick Rissman, Howard County; Rafe Koopman, Clayton County; Brian Ridenour, Allamakee County; Lee Bjerke, Winneshiek County; Karla Organist, UERPC

1. Meeting was called to order at 1:02 p.m.
2. A motion to approve the agenda was made by Gibbs, seconded by Dolf, approved unanimously
3. A motion to approve the 1-30-14 minutes was made by Arendt, seconded by Karlsbrotten, approved unanimously.
4. An update on TIP administrative modifications since last meeting was provided by Organist:
 - Winneshiek County BROS-C096(123)—8J-96; moved the project within the four-year scope of the TIP – from FFY15 to FFY14. Did not affect fiscal restraint.
 - Winneshiek County BROS-C096(122)—8J-96 was originally programmed with a total project cost of \$260,000 w/ federal aid of \$208,000. It has now been changed to a total project cost of \$275,000 w/ federal aid of \$220,000. The change in the project cost is less than 30%, allowing the change to be processed as an administrative modification.
5. Motion to open the Public Hearing to review and receive comment on the RPA 1 Long Range Transportation Plan was made by Karlsbrotten and seconded by Arendt at 1:10 p.m. Motion approved unanimously
6. Public hearing was held to discuss the Long Range Transportation Plan
 - Comments received by the public through the webpage submission form and the public presentations were shared with those present, reviewed by the board, and incorporated into the plan as appropriate.

Hearing no additional public comment, a motion to close the public hearing was made by Gibbs, seconded by Karlsbrotten, and was approved unanimously. Public hearing was closed at 1:25 p.m.
7. A motion to approve and adopt by resolution the RPA 1 Long Range Transportation Plan as presented was made by McGovern, seconded by Gibbs, on roll call, all unanimously approved
8. STP/TAP/TAP-FLEX: Organist presented the DOT targets and eligible uses of these funds and reviewed the current balances with the board.
9. Following a discussion of the committee-recommended projects for inclusion in the FY 2015-2018 TIP, A motion was made by Gibbs, seconded by McGovern, to include the following projects in the draft TIP:
 - STP: Howard County A46 PCC Overlay project (\$1,800,000) and the Upper Explorerland planning/TA and Admin application (\$28,000)
 - TAP: Winneshiek County 2018 Dry Run Trail bridge project (\$115,000) and the Fayette County 2015 TRRC bridge project (\$50,000)

All approved.

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10. Following a discussion regarding the TAP-FLEX funds, a motion was made by Gibbs, seconded by Arendt, to program the 2018 TAP-FLEX funds 80% to STP and 20% to TAP. All approved
 11. Committee Updates:
 - Transportation Advisory Group – is meeting on March 28th, will be thanking Karn Pankow for her work as the Mobility Manager and welcoming the new Mobility Manager, Jenna Sutton. The committee will be working on a full update to the Passenger Transportation Plan this coming year.
 12. DOT updates:
 - Regional staff waiting for lettings on spring projects – have been working on maintenance issues in the area – pothole filling
 - Reminder of the Federal Aid overview seminar scheduled for May 12 in Ames. This seminar provides a complete overview of the entire Federal-aid project development and construction process – project sponsors are encouraged to attend.
 - DOT Commission will be reviewing state projects in May, then approving in June so that they will be included in our draft TIP due June 15th.
 - Fuel tax increase at state level not looking very promising
 - MAP-21 expires on September 30. Usually backfilled with general funds, but not a certainty given the climate in WA. The Highway Trust Fund is nearly broke, and senior DOT officials say they may have to slow down reimbursements to state and local governments as soon as July.
 13. Organist provided copies of the draft Transportation Planning Work Program (TPWP) to board members. The TPWP outlines the work UERPC does to support the transportation Policy Board and its committees and to comply with planning requirements of state and federal agencies.
 14. Items from Board Members: Gibbs shared what he had read about potential movement on transportation funding at the state legislature including a one cent excise sales tax on all fuels and the federal-state funding swap.
 15. Hearing no additional items from board members, a meeting was set for May 22nd at 10:00 a.m. in Postville.
 16. A motion was made by Gibbs, seconded by Arendt to adjourn. Meeting was adjourned at 2:00 p.m.