



MEETING MINUTES: RPA 1 Transportation Policy Board
Thursday, January 19, 2017, 10:30 a.m. - Upper Explorerland RPC, Postville

Board members in attendance: Jan McGovern, Howard County; Larry Schellhammer, Allamakee County; Dean Thompson, Winneshiek County; Don Arendt, City of Decorah; Ron McCartney, Clayton County.

Others in attendance: Lee Bjerke, Winneshiek County; Brian Ridenour, Allamakee County; Rafe Koopman, Clayton County; & Michelle Barness, UERPC.

1. Meeting was called to order at 10:30 a.m. by Schellhammer.
2. A motion to approve the agenda was made by Arendt, seconded by McGovern, approved unanimously.
3. A motion to approve the 10-13-16 minutes was made by Schellhammer, seconded by McGovern, approved unanimously.
4. Planner Barness explained that there was little change over in transportation policy board and committee members. Supervisor Janell Bradley from Fayette County will replace Vicki Rowland on the policy board, and Supervisor Ron McCartney from Clayton County will replace Larry Gibbs.
5. Election of Officers: After discussion, a motion was made by Schellhammer to elect McGovern as Chair, seconded by McCartney, unanimously approved. A motion was then made by Thompson to elect Schellhammer as Vice Chair, seconded by Arendt, unanimously approved. There was discussion of who board secretary should be. McGovern suggested using UERPC Regional Planner Barness as secretary. There was a motion made by McCartney to appoint Barness as board secretary, seconded by Arendt, unanimously approved.
McGovern also made the recommendation that the existing board by-laws be revised to clarify that the board secretary be appointed, not elected. Planner Barness was instructed by the board to make this adjustment in the by-laws and bring the by-laws amendment to the next board meeting.
6. Planner Barness initiated a discussion of the draft STBGP and TAP applications that were provided for the board to review at the meeting. She explained that the TAP application provided would not be the final TAP application used, which would come from the Iowa DOT instead. The DOT hadn't provided a specific date for when the TAP application and process would be provided; information will be shared with the board and committees as it is received. There were no comments regarding adjustments to the STBGP application, and the board instructed the planner to move ahead with that application process as planned.
7. Planner Barness explained that at the request of the DOT the Transportation Advisory Group (TAG), regional transit and RPA-1 transportation planners would initiate an update to the region's Passenger Transportation Plan (PTP). Barness reviewed a PTP timeline she had provided for the board to look at.
8. Planner Barness reviewed a draft amendment to the Transportation Policy Board by-laws that would add a regional transit representative as a voting member to the board, and also made some minor non-substantive updates. Currently a regional transit member is an ex-officio/non-voting member of the board. The option of creating a voting transit member was raised by regional transit in 2016 and had been discussed by the board at previous meetings. Barness provided information from the DOT illustrating how other RPAs incorporate transit members in their policy board. There was discussion of the information, the request and how to move ahead. Supervisor McCartney offered to meet with Regional Transportation Director Curt McNew to learn more about

the request. There was a motion by Schellhammer to table approval of the amendment until additional information is gathered, seconded by Arendt, unanimously approved.

9. The current federal fund balances were reviewed. They were adjusted based on most recent quarterly reports received from the DOT (through Quarter 1 of FFY 2017). Targets for 2021 have not yet been received from the DOT.
10. Planner Barness and Technical Committee Chair Nick Rissman reviewed the following FY 2017 TIP administrative modification with the board:
 - Howard County (TPMS 29472): INCREASE the total project cost of a bridge project from \$250,000 to \$320,000 and FA from \$200,000 to \$256,000. BRS-C045(80)—60-45
11. Public hearing was held to review and receive comment on the following FY 17 Transportation Improvement Program (TIP) amendments:
 - Winneshiek County: **INCREASE** funding for a bridge project for the rehabilitation of BR# 102 from \$344,000 in federal aid to a total of \$400,000 in federal aid. BHOS-C096(140)--5N-96
 - Winneshiek County: **INCREASE** funding for a bridge project for the extension BR# 105 from \$132,000 in federal aid to a total of \$192,000 in federal aid. BHOS-C096(141)--5N-96
12. A motion was made by Arendt, seconded by McCartney, to approve the FY2017 TIP amendments as proposed. All approved.
13. DOT Updates – Planner Barness presented on the following updates from District 2 Transportation Planner Krista Rostad:
 - New email address for all of Iowa DOT: First.Last@iowadot.us
 - Systems Planning is updating the bicycle road map; looking for 4-foot paved shoulder projects that have occurred since last issue and those that will be complete this fall.
 - Federal Updates:
 - WRDA ACT changed to WIIN: Water Resources Development Act has been changed to Water Infrastructure Improvements for the Nation; will focus on deep harbors, flooding programs, small city loans, porous pavements, including grant programs.
 - FAST ACT: A continuing resolution was passed on 12/9/16 that funds at FY2016 levels through April 28th. Funding gap versus revenue stream looks to be a loss of \$20 Billion. There is no funding for TIGER or FASTLANE (freight congestion related) grant programs. Earmarks may be allowed again, but called Congressional District Spending and include additional transparency.
 - Iowa DOT:
 - Legislative session began. No updates at this point.
 - Commission input meeting in Mason City on Tuesday April 11th. This will be held at the Historic Park Inn. Let me know if you have a group that wants to present to the Commission. Business meeting begins at 8:00 AM and the input session shortly after.
 - Lansing Bridge Study: Still working on Scope of Services with Burns and McDonnell consulting firm.
14. Floor items:
 - Lee Bjerke raised the possibility of holding every other Policy Board / committee meeting in Decorah. There was discussion by the board as to whether this is feasible. There was a motion by Arendt to hold the next meeting in Decorah, seconded by Schellhammer, unanimously approved.



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15. Hearing no additional floor items, the next Policy Board meeting was tentatively set for March 30th, 2017 in the Decorah City Council Chambers in Decorah.
16. McGovern made a motion to adjourn the meeting, seconded by Arendt. The meeting was adjourned at 11:30 a.m.