

MEETING MINUTES: RPA 1 Transportation Policy Board
Thursday, December 14, 2017 10:30 a.m. - Upper Explorerland RPC, Postville

Committee members in attendance: Janell Bradley, Fayette County; Ron McCartney, Clayton County; Jan McGovern, Howard County; Larry Schellhammer, Allamakee County; Don Arendt, Decorah, Rachele Howe, UERPC

Others in attendance: Jenna Pollock, Clayton County; Rod Marlatt, Fayette County; Mallory Hanson, RC&D; Sheryl Struthers, Howard County; Nick Rissman, Howard County; Brian Ridenour, Allamakee County; Rafe Koopman, Clayton County; Joel Fantz, Fayette County, Vic Kane, Oelwein

1. Meeting called to order at 10:45 a.m. by McGovern.
2. Motion to approve the October 19, 2017 minutes with one change – changing Schellhammer to McGovern for calling the meeting to order was made by Schellhammer, seconded by Bradley, Ayes – Schellhammer, Bradley, McGovern; Abstained– McCartney due to not attending the October 19th meeting.
3. Review TAP application/discussion: Howe reported that the Enhancement Committee approved the TAP application and the Criteria sheet with that application. Bradley made a motion to approve the TAP application and include the Criteria Sheet, seconded by Schellhammer, motion carried.
4. Review STBG application/discussion: Discussion was held about the application. A motion was tabled to give UERPC time to include the new SWAP language into the application. The Policy board discussed meeting after the six-county supervisor meeting in January to finalize if needed.
5. Review of federal fund balances: Howe reported that the DOT targets are not yet in for 2022. Howe also indicated that there is approximately \$747,330 left over from 2017 projects and will have \$2.2 million for 2022.
6. Determine STBG TAP Flex split and award year – Howe reported the recommendations from the Enhancement (every other year – 100% to technical one year; 100% to enhancement the next year) and Technical Committees (every third year split – year 1 to enhancement at 100%; year 2 to technical committee at 100%; year 3 to technical committee at 100%). Howe also reported that the amount to use for 2021 was \$91,000 and the amount for 2022 has not yet come from IDOT, but would assume around \$91,000, therefore having around 182,000 to work with. Motion was made by McCartney to approve the TAP Flex funds 80% to the Technical Committee and 20% to the Enhancement Committee, Schellhammer seconded. Ayes- McCartney, Schellhammer, Arendt; Nays – Bradley and McGovern. Motion passed.
7. Discussion regarding the public hearing items:

Motion was made by Schellhammer to open the public hearing at 11:15 a.m., seconded by Bradley, motion carried. Howe reported on the Winneshiek County project changes. Ridenour reported on the increase to the bridge project within Allamakee County.

 - Allamakee County (TPMS 32833): **INCREASE** the total project cost of a bridge project from \$500,000 to \$800,000 and FA from \$400,000 to \$640,000. BRS-C003(62)--60-03
 - Winneshiek County (TPMS 34422): **REMOVE** bridge project BROS-C096(134)--8J-96 for county wide bridge inspection
 - Winneshiek County (TPMS 37074): **ADD** bridge project BROS-C096(--8J-96 for county wide bridge inspection, totaling \$130,000 with \$104,000 in federal aid.

Motion was made by Arendt to close the public hearing at 11:25 a.m., seconded by Schellhammer, motion carried.

Motion was made by Arendt to approve the above changes to the TIP, seconded by McCartney, motion carried. No written or oral comments were submitted to UERPC regarding the changes to the TIP.

8. Joint meetings discussion/consideration: A discussion was held regarding hosting joint technical and policy board meetings. Howe reported that most RPA and MPO's do host separate meetings. McGovern suggested having the supervisors attend both the Enhancement and Technical Committee meetings for continuity and communication purposes.
9. DOT Updates – Krista's report was given by Howe. Howe reported that the IDOT Commissioners will be hosting a meeting in Northeast Iowa in 2018. In Spring of 2018 would be the next Lansing bridge public meeting. The SWAP policy and language is open for public comment period.
10. Floor Items –
 - Rafe Koopman had a question regarding the future usage and split of IDOT funds.
11. The next meeting will be held on January after the six-county supervisor meeting. Barness will work with Koopman on a date.
12. A motion was made by Arendt, seconded by McCartney to adjourn the meeting - meeting adjourned at 11:45 a.m.