UERPC EXECUTIVE BOARD
MINUTES OF OCTOBER 20, 2016 MEETING

MEMBERS PRESENT: Larry Schellhammer, Mark Bohle, Jan McGovern, Mark Kuhn and Ron McCartney.

MEMBERS ABSENT: Vicki Rowland and Nina Taylor

OTHERS PRESENT: Leon Griebenow, Rachelle Howe, and Diana Johnson

Bohle called the meeting to order at 4:30 pm at UERPC's Postville office. Roll call was taken. A quorum was present.

APPROVAL OF AGENDA: Motion was requested for approval of the agenda. Motion by McGovern; seconded by Kuhn. No further discussion. Motion carried unanimously.

APPROVAL OF MINUTES: Motion was requested for approval of the minutes of the September 8, 2016 executive board meeting. Motion by McCartney; seconded by Kuhn. No further discussion. Motion carried unanimously.

EXECUTIVE DIRECTOR REVIEW: Bohle discussed how he had met with Kuhn and Howe to perform an Executive Director job review. Notes from their meeting were included within the packets. A motion was made by Kuhn; seconded by Schellhammer to recommend to the full board the approval of a merit of $1,500 to be included in the next round of payroll processing. No further discussion. Motion carried unanimously.

FLOOR ITEMS: Griebenow reported on his meetings with the Metronet. A work session will be held with the Metronet group soon to discuss UERPC's position.

Howe reported that she would like to set up board training with the idea of a possible round table discussion for each board member to visit to learn about the UERPC departments.

NEXT MEETING: There is no date scheduled for the next Executive Board meeting.

ADJOURNMENT: Motion by Kuhn; seconded by McCartney to adjourn the meeting. No further discussion. Motion carried unanimously. Meeting adjourned at 4:48 pm.

The above constitutes my interpretation of the matters discussed and the decisions reached. Please contact the undersigned for any corrections or omissions.

/s/ Diana Johnson, Recording Secretary