UERPC COMMISSION BOARD
MINUTES OF JULY 23, 2015 MEETING

MEMBERS PRESENT: Mary Koopman, Ron McCartney, Kay Vorwald, Darla Kelchen, Leon Griebenow, Paul Ryan, Robert Belden, Vicki Rowland, Roger Arthur, Mark Bohle, Alison Holten, Janet McGovern, Dean Thompson, Michael Klimesh, Charles Frana, Nina Taylor, and Les Askelson.

MEMBERS ABSENT: Kay Zimmerman, Jane Regan, Larry Schellhammer, Larry Gibbs, Patti Ruff, Peg Sherrets, and Mark Kuhn

OTHERS PRESENT: Fred Schuster, Brittney Zumbach, Rachelle Howe, Lisa Lensing, Fern Rissman, and Diana Johnson

Chairman Leon Griebenow called the meeting to order at 5:00 pm at UERPC's Postville office. Roll call was taken. A quorum was present.

APPROVAL OF AGENDA: Motion was requested for approval of the agenda. Motion by Frana; seconded by Taylor. No further discussion. Motion carried unanimously.

PRESENTATION: Rissman gave the board an update on the Workforce Innovation and Opportunity Act (WIOA) signed into law on July 22, 2014 which supersedes the Workforce Investment Act of 1998. This new act will help job seekers and workers access employment, education, training and support services.

APPROVAL OF MINUTES: Motion was requested for approval of the minutes of the April 16, 2015 meeting. Motion by Ryan; seconded by Askelson. No further discussion. Motion carried unanimously.

QUARTERLY DISBURSEMENTS: Lensing presented the list of disbursements for approval. A motion was made by McGovern; seconded by Taylor to approve quarterly disbursements for UERPC. No further discussion. Motion carried unanimously.

COST ALLOCATION: Lensing presented the fiscal year 2016 cost allocation plan on how UERPC distributes funds. Changes have been made to include the merging of the WIA and UERPC information and to be in agreement with the Uniform Guide. A motion was made to approve the cost allocation plan by Askelson; seconded by Bohle. No further discussion. Motion carried unanimously.

TREASURER'S REPORTS: Lensing discussed the treasurer's report for Region 1 Employment and Training and UERPC. A motion was made by Frana; seconded by Bohle to approve the treasurer's report as presented. No further discussion. Motion carried unanimously.

RESOLUTION #2016-01: With the Affordable Care Act, UERPC is required to present to all employees, an employee welfare benefit plan. UERPC has asked United Healthcare to prepare this document. A motion was made by McGovern; seconded by Koopman to approve the ERISA/WRAP resolution #2016-01. A roll call vote was taken. Motion carried unanimously.

EXECUTIVE BOARD MEETING REPORT: Griebenow stated that the Executive Board had met prior to the full board and discussed an agreement that was presented to UERPC from Allamakee-Clayton REC to lease part of our share of metronet fiber. The board had decided not to make a decision at this time because of a study to be completed by the University of Iowa and funded by the Winneshiek County Supervisors, to be completed in May 2016, which would provide more information.

METRONET LEASE AGREEMENT: Due to the Executive Board not making a decision regarding the lease agreement offered, a motion was made by Thompson; seconded by Rowland to table this decision until further information can be obtained. No further discussion. Motion carried unanimously.

Board member Holten left the meeting at 5:50 pm.

LITIGATION UPDATE: Howe stated that she had spoken with the UERPC attorney. The attorney stated that the plaintiffs had re-appealed the case to the Iowa Supreme Court. The supreme court has 30 days to make a decision which is hoped to be finalized approximately July 31st.

EXECUTIVE DIRECTOR'S UPDATE: Howe had prepared a director's report and sent within the board packets. She discussed the CEDS plan completion, her guest speaking at several conferences, numerous building maintenance issues which have been completed and her work with the department heads regarding staff reviews.

FLOOR ITEMS: Fred Schuster, with Senator Grassley's office and Brittney Zumbach, with Senator Ernst's office were in attendance and wanted to emphasize their availability to discuss issues in the Northeast Iowa region.

NEXT MEETING: The next meeting is scheduled for Thursday, October 15, 2015.

ADJOURNMENT: Motion by Bohle; seconded by Kelchen to adjourn the meeting. No further discussion. Motion carried unanimously. Meeting adjourned at 6:05 pm.

The above constitutes my interpretation of the matters discussed and the decisions reached. Please contact the undersigned for any corrections or omissions.

/s/ Diana Johnson, Recording Secretary