UERPC COMMISSION BOARD
MINUTES OF AUGUST 18, 2016 MEETING

MEMBERS PRESENT: Mary Koopman, Leon Griebenow, Mark Kuhn, Jan McGovern and Patti Ruff. Due to logistics of the meeting and schedules, the following board members attended the meeting via conference call: Jane Regan, Larry Schellhammer, Kay Zimmerman, Denise Schneider, LouAnn Milks, Peggy Sherrets, Alison Holten and Michael Klimesh. A conference call number was posted.

MEMBERS ABSENT: Dan Canton, Darla Kelchen, Ron McCartney, Roger Arthur, Vicki Rowland, Sue Updegraff, Mark Bohle, Charles Frana, Ross Hadley, Nina Taylor and Dean Thompson

OTHERS PRESENT: Scott Engelhardt, Rachelle Howe, and Diana Johnson

Vice Chairman Mark Kuhn called the meeting to order at 5:00 pm at UERPC's Postville office. Roll call was taken. A quorum was present.

APPROVAL OF AGENDA: Motion was requested for approval of the agenda. Motion by McGovern; seconded by Griebenow. No further discussion. Motion carried unanimously.

APPROVAL OF MINUTES: Motion was requested for approval of the minutes of the July 14, 2016 meeting. Motion by McGovern; seconded by Ruff. No further discussion. Motion carried unanimously.

POSTVILLE CONFERENCE ROOM: Scott Engelhardt with S& B Construction was in attendance to discuss changes needed to the estimate on the remodeling to the Postville Conference room. The system for the support wall needs to be changed, along with adding additional carpeting, a server box or closet addition, an additional office door and more electrical outlets. A motion was made by Klimesh; seconded by Sherrets to approve this change order to the budget of up to $7,500. No further discussion. Motion carried unanimously.

TRAVEL EXPENDITURES: Our current policy only allows for up to $37 per day for travel expenditures. However, in a visit to Denver, Howe exceeded this amount. A motion was made by Sherrets; seconded by Regan to pay Howe's expenditures which exceeded this $37 limit. No further discussion. Motion carried unanimously.

FLOOR ITEMS: No additional floor items were discussed.

NEXT MEETING: The next meeting is scheduled for Thursday, October 20, 2016.

ADJOURNMENT: Motion by Griebenow; seconded by Koopman to adjourn the meeting. No further discussion. Motion carried unanimously. Meeting adjourned at 5:35 pm.

The above constitutes my interpretation of the matters discussed and the decisions reached. Please contact the undersigned for any corrections or omissions.

/s/ Diana Johnson, Recording Secretary