UERPC COMMISSION BOARD
MINUTES OF APRIL 17, 2014 MEETING

MEMBERS PRESENT: Larry Schellhammer, Kay Zimmerman, Mary Koopman, Larry Gibbs, Kay Vorwald, Leon Griebenow, Paul Ryan, Robert Belden, Jason Manus, Mark Bohle, Janet McGovern, Mark Kuhn, Randy Uhl, Charles Frana and Les Askelson. Jane Regan arrived at 5:15 and Ron McCartney arrived at 5:20.

MEMBERS ABSENT: Roger Thomas, Darla Kelchen, Vicki Rowland, Alison Holten, Dennis Karlsbroten and Nina Taylor

OTHERS PRESENT: Rachelle Howe, Lisa Lensing, Lori Brockway, Sue Severson, Fern Rissman, Karla Organist, Joe Quireoga, Rick Zahasky and Diana Johnson

Chairman Leon Griebenow called the meeting to order at 5:00 pm at UERPC's Postville office. Roll call was taken. A quorum was present.

New board member Jason Manus was introduced and welcomed.

APPROVAL OF AGENDA: Griebenow requested to move the housing department presentation to below the Executive Board meeting report. A motion was made by Gibbs; seconded by Frana to approve this request. No further discussion. Motion carried unanimously. A motion was then requested for approval of the agenda with this change. Motion by Bohle; seconded by Ryan. No further discussion. Motion carried unanimously.

APPROVAL OF MINUTES: Motion was requested for approval of the minutes of the January 30, 2014 meeting. Motion by Kuhn; seconded by Askelson. No further discussion. Motion carried unanimously.

QUARTERLY DISBURSEMENTS: Lensing presented the list of disbursements for approval for UERPC and Region I Employment and Training. A short discussion was held on a couple of disbursements. A motion was then made by McGovern; seconded by Kuhn to approve quarterly disbursements for both entities. No further discussion. Motion carried unanimously.

FINANCIAL STATUS REPORT: Severson presented the Region 1 Employment and Training fiscal year 2014 financial status report and Lensing presented the Upper Explorerland fiscal year 2014 financial status report. Both organizations are on target with spent items. A motion was made by Askelson; seconded by Vorwald to approve fiscal year 2014 financial status reports from both entities. Motion carried unanimously.

Board member Jane Regan joined the meeting.

BUDGET AMENDMENT: Severson and Lensing presented the fiscal year 2014 Budget Amendments for Region 1 Employment and Training and Upper Explorerland. A motion was made by Gibbs; seconded by Kuhn to approve the 2014 fiscal year budget amendment for both organizations. Motion carried unanimously.

Board member Ron McCartney joined the meeting.

2015 BUDGET: Severson and Lensing explained the fiscal year budget for Region 1 Employment and Training and Upper Explorerland. A motion was made by Askelson; seconded by Frana to approve the fiscal year 2015 budget as presented. Motion carried unanimously.

EDA SCOPE OF WORK: Howe described the EDA grant recently received and the scope of work she is to present to EDA on what UERPC will be using the grant dollars for. A motion was made to accept the 2014-2016 EDA Scope of Work by McGovern; seconded by Koopman. Motion carried unanimously.

EXECUTIVE BOARD MEETING REPORT: Griebenow stated that there was no report at this time as the Executive Committee had not met this quarter.

PRESENTATION: Brockway then gave a presentation on the various housing programs available or coming available soon to our five county region and the variety of work that her staff has completed. Brockway explained the staff merger of the Regional Housing Authority and Housing programs to the Board and the positive impact it has had on budgets and staffing needs. She also was excited to report an over $1 million HOME program grant recently received.

Board member Mary Koopman left the meeting.

LITIGATION UPDATE: Uhl discussed the district court case that was held on April 16th regarding the one remaining count against UERPC which involves posting of agendas on the UERPC bulletin board. Several questions were addressed to Zahasky regarding the appeals process and settlement fees. Uhl explained we can expect the judge to issue a written ruling sometime in the next two to three months.

METRONET UPDATE: Griebenow explained the agreement and benefits we hold as a partner in the MetroNet project. UERPC is financially helping with the installation of a fiber optic ring within the City of Decorah. It is hoped the project will be a cost benefit to the area soon.

EXECUTIVE DIRECTOR'S UPDATE: Howe had prepared a director's report and sent within the board packets. She explained her work with meeting with city councils and supporting city administrative staff with any assistance, UERPC can provide. Howe then informed the board of several maintenance issues at both buildings and gave an update on the wellness initiative which has been quite successful and well received by staff.

FLOOR ITEMS: Rissman informed the board of the successful $2.7 million Department of Labor grant UERPC and several partners recently received to expand curriculum and to aid in the mismatch of skills within our region. This new program will be available in all 21 high schools in our area as part of the mission of the grant.

NEXT MEETING: The next meeting is scheduled for Thursday, July 24, 2014.

ADJOURNMENT: Motion by Bohle; seconded by Uhl to adjourn the meeting. No further discussion. Motion carried unanimously. Meeting adjourned at 6:20 pm.

The above constitutes my interpretation of the matters discussed and the decisions reached. Please contact the undersigned for any corrections or omissions.

/s/ Diana Johnson, Recording Secretary