UERPC COMMISSION BOARD
MINUTES OF JULY 14, 2016 MEETING

MEMBERS PRESENT: Mary Koopman, Larry Schellhammer, Kay Zimmerman, Ron McCartney, Roger Arthur, Vicki Rowland, Peggy Sherrets, Sue Updegraff, Mark Bohle, Janet McGovern, Nina Taylor, and Dean Thompson. Charles Frana arrived at 5:05 pm.

MEMBERS ABSENT: Jane Regan, Dan Canton, Darla Kelchen, Patti Ruff, Denise Schneider, Leon Griebenow, LouAnn Milks, Alison Holten, Ross Hadley, Michael Klimesh and Mark Kuhn

OTHERS PRESENT: Lisa Lensing, Fern Rissman, Rachelle Howe, and Diana Johnson

Chairman Mark Bohle called the meeting to order at 5:00 pm at UERPC's Postville office. Roll call was taken. A quorum was present.

APPROVAL OF AGENDA: Bohle asked that item #14 "Metronet discussion" be moved up with item #12 "Consider appointment and approval for a Metronet representative". Motion was requested for approval of the agenda with these changes. Motion by Arthur; seconded by Thompson. No further discussion. Motion carried unanimously.

APPROVAL OF MINUTES: Motion was requested for approval of the minutes of the May 19, 2016 meeting. Motion by McGovern; seconded by Koopman. No further discussion. Motion carried unanimously.

Board Member Charles Frana joined the meeting.

QUARTERLY DISBURSEMENTS: Lensing presented the list of disbursements for approval. A motion was made by McCartney; seconded by Sherrets to approve quarterly disbursements for UERPC. No further discussion. Motion carried unanimously.

FINANCIAL STATUS REPORT: Lensing discussed the financial status report. A motion was made by Rowland; seconded by Updegraff to approve the financial status report as presented. No further discussion. Motion carried unanimously.

FILING OF AUDIT: Lensing mentioned the lack of an approval of the fiscal year 2015 audit at the last board meeting. A motion was made by Zimmerman; seconded by Sherrets to approve the filing of the fiscal year 2015 audit. No further discussion. Motion carried unanimously.

INVESTMENT POLICY: A copy of the revised Investment Policy was sent in the board packets for the board to review the needed updates. After discussion, a motion was made by Sherrets; seconded by Koopman to approve the Investment Policy with the required changes, including the entry of $1 million in the Section 10 paragraph within the policy. No further discussion. Motion carried unanimously.

UERPC AGREEMENT: A discussion was held regarding the paragraph within the agreement which explains the board structure. Due to population decreases within the region, the updates to this section, subject each county to losing one member. The UERPC board would change from 24 members to 19 members. An approval of this agreement was tabled at this time to make these changes.

UERPC BYLAWS: Due to the agreement being tabled, the bylaws were tabled at this time as well.

PAY PLAN: The pay plan has not been updated since 2009 and is currently under review. Due to unforeseen circumstances, the pay plan revision needs more time before approval. Approval of the pay plan was tabled at this time.

METRONET DISCUSSION: Bohle explained the Metronet discussion and the executive board's recommendation that Mark Bohle, Leon Griebenow and Rachelle Howe visit with the Metronet board to open the lines of communication regarding UERPC's partnership within this entity. At this time, no new appointment

will be made for a Metronet representative to replace Griebenow. A motion was made by Frana; seconded by Rowland to approve the executive board's recommendation. No further discussion. Motion carried unanimously.

EXECUTIVE BOARD MEETING REPORT: Bohle reported that the Executive Board discussed only the Metronet and pay plan items which have already been discussed within the full board agenda.

EXECUTIVE DIRECTOR'S UPDATE: Howe had prepared a director's report and sent within the board packets. She highlighted the following items: new CDBG awards received in our region, an employee departure, and the fact that no timeframe has been established yet for the conference room updates.

FLOOR ITEMS: No additional floor items were discussed.

NEXT MEETING: The next meeting is scheduled for Thursday, October 20, 2016.

ADJOURNMENT: Motion by Thompson; seconded by Arthur to adjourn the meeting. No further discussion. Motion carried unanimously. Meeting adjourned at 5:50 pm.

The above constitutes my interpretation of the matters discussed and the decisions reached. Please contact the undersigned for any corrections or omissions.

/s/ Diana Johnson, Recording Secretary