UERPC EXECUTIVE BOARD
MINUTES OF MAY 19, 2016 MEETING

MEMBERS PRESENT: Vicki Rowland, Mark Bohle, Jan McGovern, Nina Taylor, and Mark Kuhn.

MEMBERS ABSENT: Larry Schellhammer and Ron McCartney

OTHERS PRESENT: Leon Griebenow, Dean Thompson, Rachelle Howe, and Diana Johnson

Bohle called the meeting to order at 4:00 pm at UERPC's Postville office. Roll call was taken. A quorum was present.

APPROVAL OF AGENDA: Motion was requested for approval of the agenda. Motion by Rowland; seconded by Kuhn. No further discussion. Motion carried unanimously.

APPROVAL OF MINUTES: Motion was requested for approval of the minutes of the October 15, 2015 executive board meeting. Motion by Kuhn; seconded by McGovern. No further discussion. Motion carried unanimously.

HUMAN RESOURCES AUDIT: Howe has been working with Paul Greufe of PJ Greufe and Associates, LLC, to perform a human resources audit of the commission. After his initial review, Greufe has several recommendations that Howe presented to the board. Kuhn made a motion to submit to the full board for approval to continue working with PJ Greufe and Associates, LLC and to make the needed changes and recommendations as presented, seconded by Rowland. No further discussion. Motion carried unanimously.

AGREEMENT AND BYLAWS: At the full board meeting in January, a bylaws committee was formed and work has begun on reviewing the current bylaws. Dean Thompson who is on the bylaws committee was in attendance and discussed a few of the changes. A restructuring of the document is needed to reduce redundancies and keep the document up-to-date. The executive board conducted a review of the document. Kuhn made a motion to approve the needed changes suggested and recommend to the full board for review, seconded by Taylor. No further discussion. Motion carried unanimously.

FLOOR ITEMS: Leon Griebenow discussed the Metronet and the need for the board to seriously take a look at our partnership with the other owners. The board members agreed to discuss the issue further once the University of Iowa study is completed.

NEXT MEETING: There is no date scheduled for the Executive Board.

ADJOURNMENT: Motion by Rowland; seconded by McGovern to adjourn the meeting. No further discussion. Motion carried unanimously. Meeting adjourned at 4:55 pm.

The above constitutes my interpretation of the matters discussed and the decisions reached. Please contact the undersigned for any corrections or omissions.

/s/ Diana Johnson, Recording Secretary