Upper Explorerland Regional Planning Commission
Executive Board Meeting
June 28, 2012
MINUTES

Board Members Present: Larry Schellhammer, Jan McGovern, Ron McCartney, Vicki Rowland, Les Askelson, Leon Griebenow
Board Members Absent: Randy Uhl
Others Present: Nichole Warren, Executive Director(ED) IARC, Rick Hunsaker, ED Region XII COG Fern Rissman, Five applicants for UERPC Executive Director

CALL TO ORDER
Upper Explorerland Regional Planning Commission (UERPC) Board Vice-Chair, Leon Griebenow, called the meeting to order on Thursday, June 28, 2012 at 8:10a.m. in Room #107 of the NICC Dairy Center, 1527 Hwy 150 South, Calmar, Iowa. The primary purpose of the meeting is to conduct interviews for the Executive Director position. Roll Call was taken; quorum present. There was a motion by Rowland/ McGovern to approve the agenda as presented. Motion carried unanimously. There was a motion by Schellhammer /McGovern to approve the June 14, 2012 Minutes. Motion carried unanimously (5/0).

BOARD ACTION
IowaWORKS MOU: Fern Rissman presented a copy of a Memorandum of Understanding (MOU) for the Administration/Management of Workforce Development in Region I. There was a motion by Schellhammer /Rowland to approve the MOU with corrections made to the Draft presented which will also be addressed at the next general board meeting. Motion carried unanimously (5/0).

Board members reviewed Executive Director applications/resumes and discussed interview questions and scoring factors presented by IARC representatives. Interviews started at 10:00a.m., pausing at Noon. Following a one hour break for lunch, interviews commenced through 4:30p.m. A short discussion about the applicants followed the interviews. There was a motion by Askelson/ McCartney to recommend for approval (to the full UERPC board) offering applicant Rachelle Howe the position of UERPC Executive Director at an annual salary of $70,000, to start on or about August 1, 2012. Board Vice-Chair was given authority to negotiate annual salary up to $72,500. Motion carried unanimously (5/0).

With no floor items being heard, a motion by Schellhammer /McGovern to adjourn was made. Motion carried unanimously (5/0).

The above constitutes my interpretation of the matters discussed and the decisions reached.

(Leon Griebenow)
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Leon Griebenow, Board Vice-Chair