UERPC COMMISSION BOARD
MINUTES OF OCTOBER 15, 2015 MEETING

MEMBERS PRESENT: Larry Schellhammer, Kay Zimmerman, Mary Koopman, Larry Gibbs, Kay Vorwald, Leon Griebenow, Paul Ryan, Robert Belden, Vicki Rowland, Roger Arthur, Mark Bohle, Alison Holten, Janet McGovern, Mark Kuhn, Charles Frana, Nina Taylor, and Les Askelson.

MEMBERS ABSENT: Jane Regan, Ron McCartney, Patti Ruff, Peg Sherrets, Darla Kelchen, Dean Thompson and Michael Klimesh

OTHERS PRESENT: Rachelle Howe, Lisa Lensing, Fern Rissman, and Diana Johnson

Chairman Leon Griebenow called the meeting to order at 5:00 pm at UERPC's Postville office. Roll call was taken. A quorum was present.

APPROVAL OF AGENDA: Motion was requested for approval of the agenda. Motion by Frana; seconded by Bohle. No further discussion. Motion carried unanimously.

APPROVAL OF MINUTES: Motion was requested for approval of the minutes of the July 23, 2015 meeting. Motion by Askelson; seconded by Gibbs. No further discussion. Motion carried unanimously.

QUARTERLY DISBURSEMENTS: Lensing presented the list of disbursements for approval. A motion was made by Rowland; seconded by Ryan to approve quarterly disbursements for UERPC. No further discussion. Motion carried unanimously.

COST ALLOCATION: Lensing presented some changes to the FY '16 Cost Allocation Plan. A motion was made to approve these changes by Bohle; seconded by McGovern. No further discussion. Motion carried unanimously.

FINANCIAL STATUS REPORT: Lensing discussed the financial status report. A motion was made by Askelson; seconded by Kuhn to approve the financial status report as presented. No further discussion. Motion carried unanimously.

WIOA TITLE 1 SERVICE PROVIDER: Rissman discussed the WIOA program changes. A motion was made by McGovern; seconded by Ryan to approve UERPC's interest in continuing to be a WIOA Title 1 Service Provider for Adult, Dislocated Worker and Youth Programs. No further discussion. Motion carried unanimously.

COUNTY MEMBERSHIPS: Howe asked for approval of moving forward with sending letters to each of the five counties asking for a 2% increase from what each of the counties had paid last year. A motion was made by Ryan; seconded by Vorwald to approve this increase by 2%. No further discussion. Motion carried unanimously.

NOMINATION COMMITTEE: Griebenow asked if anyone would like to be on the nomination committee for the 2016 slate of UERPC officers. Frana made a motion to approve Bohle and Griebenow to be on the nominating committee; seconded by McGovern. No further discussion. Motion carried unanimously.

Board member Schellhammer left the meeting at 5:25 pm

EXECUTIVE BOARD MEETING REPORT: Griebenow stated that the executive board had met and approved a $1,500 merit be added to the Executive Director's next payroll check. The executive board had also discussed the metronet partnership and plans to wait on moving forward with any decisions until the University of Iowa study is complete.

.

LITIGATION UPDATE: Howe stated that the lawsuit is complete.

EXECUTIVE DIRECTOR'S UPDATE: Howe had prepared a director's report and sent within the board packets. She discussed the DOT Commissioners meeting in which they approved two large projects in our area. Also discussed was the sharing of office space with ISU staff and Northeast Iowa Community Action Corporation in both the Decorah and Postville offices respectively.

FLOOR ITEMS: No additional floor items were discussed.

NEXT MEETING: The next meeting is scheduled for Thursday, January 21, 2016.

ADJOURNMENT: Motion by Kuhn; seconded by Askelson to adjourn the meeting. No further discussion. Motion carried unanimously. Meeting adjourned at 5:35 pm.

The above constitutes my interpretation of the matters discussed and the decisions reached. Please contact the undersigned for any corrections or omissions.

/s/ Diana Johnson, Recording Secretary