UPPER EXPLORERLAND REGIONAL PLANNING COMMISSION (UERPC)
BOARD MINUTES OF OCTOBER 28, 2021 MEETING

MEMBERS PRESENT: Jack Knight, Mary Koopman, Larry Schellhammer, Bonnie Basemann, Barb Collins, Leon Griebenow, Marty Stanbrough, Sue Updegraff, Pat Murray, Alison Holten, Peggy Lensing (via zoom), Nina Taylor, Shirley Vermace, and Mark Vick.

MEMBERS ABSENT: Ray Peterson, Brett Devore, Mark Bohle, Patti Ruff, and Roger Arthur

OTHERS PRESENT: Sharon Keehner, Jon Murphy, Rachelle Howe, Karen Cooper, Heidi Hackman, and Diana Johnson

Chairman Murray called the meeting to order at 1:00 pm. Roll call was taken. A quorum was present.

APPROVAL OF AGENDA: Motion was requested for approval of the agenda. A motion was made for approval by Holten; seconded by Vick. No further discussion. Motion carried unanimously.

PRESENTATION: Jon Murphy with Cope Murphy Company in Des Moines, was in attendance via zoom to discuss various legislative issues including the proposed redistricting of Iowa

APPROVAL OF MINUTES: Motion was requested for approval of the meeting minutes of the July 22, 2021 meeting. A motion was made for approval by Vick; seconded by Koopman. No further discussion. Motion carried unanimously.

DISBURSEMENTS: Cooper presented the list of disbursements from July 1, 2021 to September 30, 2021 to the board for review. A motion was made by Basemann; seconded by Updegraff to approve these disbursements for UERPC. No further discussion. Motion carried unanimously.

TREASURER'S REPORT: Cooper also presented the treasurer's report to the board for review. A motion was made by Vermace; seconded by Collins to approve the treasurer's report as presented. No further discussion. Motion carried unanimously.

NOMINATION COMMITTEE: Several commission members are completing their terms at the end of the calendar year. A motion was made by Griebenow, seconded by Vick to form a nominating committee of the current Chairman, Vice-Chairman and Executive Director to nominate the 2022 slate of officers. No further discussion. Motion carried unanimously.

BORROWING FUNDS: Howe explained the need to approve someone to borrow funds on behalf of the commission. A motion was made by Taylor; seconded by Griebenow to authorize the current Chair (Murray), current Treasurer (Holten), Executive Director (Howe) and Finance Department Head (Cooper) to be authorized to borrow funds on behalf of UERPC. No further discussion. Motion carried unanimously.

Lensing left the meeting at 1:50 pm.

BUILDING COMMITTEE: A building committee had been formed and had met several times to discuss the various pros and cons of the two offices in Postville and Decorah. The goal is to get all staff under one roof and the consensus of the committee was to recommend that the most appropriate location for all staff is in Decorah. After much debate and discussion, a motion was made by Vermace; seconded by Stanbrough to accept the recommendation of the building committee to consolidate to Decorah. A roll call vote was taken with Basemann, Collins, Griebenow, Stanbrough, Updegraff, Murray, Holten, Taylor, Vermace and Vick voting aye and Knight, Koopman and Schellhammer voting nay. No further discussion. Motion carried.

EXECUTIVE BOARD MEETING: Murray had no items to report.

INSURANCE RENEWAL: Howe explained the recent 6.89% increase in health insurance for the commission. Dental, vision, life and disability insurance all stayed the same.

EXECUTIVE DIRECTOR UPDATE: Howe had prepared a director's report and sent within the board packets. She explained the work with the building committee, current audit being worked on, upcoming legislative event, and Homes for Iowa update.

FLOOR ITEMS: There was no floor items discussed.

NEXT MEETING: The next meeting is scheduled for Thursday, January 27, 2022.

ADJOURNMENT: Motion by Taylor; seconded by Knight to adjourn the meeting. No further discussion. Motion carried unanimously. Meeting adjourned at 2:32 pm.

The above constitutes my interpretation of the matters discussed and the decisions reached. Please contact the undersigned for any corrections or omissions.

/s/ Diana Johnson, Recording Secretary