UPPER EXPLORERLAND REGIONAL PLANNING COMMISSION (UERPC)
EXECUTIVE BOARD MINUTES OF SEPTEMBER 16, 2021 MEETING

This meeting took place via electronic means pursuant to the provisions of the Iowa Open Meetings Law, Section 21.8, Code of Iowa. As a result of the spread of COVID-19 in the state of Iowa and based on the latest guidance from the Centers for Disease Control and Prevention, it was impractical for the UERPC Executive Committee to meet in person. Therefore, the meeting took place virtually via the Zoom electronic meeting platform.

MEMBERS PRESENT: Larry Schellhammer, Patti Ruff, Ray Peterson, Marty Stanbrough, Pat Murray, and Shirley Vermace.

MEMBERS ABSENT: Mark Bohle

OTHERS PRESENT: Rachelle Howe, Karen Cooper, Chris Hackman, and Diana Johnson

Murray called the meeting to order at 11:00 am via Zoom. Roll call was taken. A quorum was present.

APPROVAL OF AGENDA: Motion was requested for approval of the agenda. Motion was made by Vermace; seconded by Schellhammer. No further discussion. Motion carried unanimously.

APPROVAL OF MINUTES: Motion was requested for approval of the minutes of the May 12, 2021 executive board meeting. Motion by Vermace; seconded by Murray. No further discussion. Motion carried unanimously.

PERSONNEL COMMITTEE: Howe discussed formalizing a group to assist her with brainstorming ideas regarding personnel matters. Schellhammer discussed wanting a scope of the group defined. Motion by Peterson; seconded by Ruff to appoint Pat Murray, Shirley Vermace, and Larry Schellhammer to this committee. No further discussion. Motion carried unanimously.

BUILDING COMMITTEE: Winneshiek County Extension has given us notice that they are leaving the Decorah office location. Howe discussed the cost comparison of having all employees under one roof. Schellhammer discussed putting together a building committee to discuss the many options available. Motion by Schellhammer; seconded by Vermace to appoint Jack Knight (Allamakee); Ray Peterson (Clayton); Marty Stanbrough (Fayette); Pat Murray (Howard); and Nina Taylor (Winneshiek) to this committee pending acceptance from Knight and Taylor. No further discussion. Motion carried unanimously.

FLOOR ITEMS: There was no floor items discussed.

NEXT MEETING: The next executive board meeting is currently scheduled for October 28, 2021 at 1:00 pm in Postville unless called by the Chair.

ADJOURNMENT: Motion by Stanbrough; seconded by Schellhammer to adjourn the meeting. No further discussion. Motion carried unanimously. Meeting adjourned at 11:35 am.

The above constitutes my interpretation of the matters discussed and the decisions reached. Please contact the undersigned for any corrections or omissions.

/s/ Diana Johnson, Recording Secretary