UERHA Board Minutes
Tuesday, August 22, 2023

Present: Jason Passmore, Sarah Snitker, Mary Ann Humpal, Charles Carroll, Ashley Goltz, Shannon Gebel; Dan Byrnes, Mary Engstrom, Ray Peterson, Mark Schmitt, Joe Pisney, Amy Bouska, Katie Becker, Sheila Bullerman; Others present: Rachelle Howe, Kayla Miller, Karine Guese, Jodi Emery, Lori Quam.

CALL TO ORDER: Jason Passmore called the meeting to order at 1:00 p.m.

AGENDA APPROVAL: A motion to approve the agenda was made by Joe Pisney and seconded by Amy Bouska. The motion passed unanimously.

APPROVAL OF MINUTES FROM June 20, 2023: Passmore asked for approval of the minutes. A motion was made by Ray Peterson and seconded by Sarah Snitker. The motion was approved unanimously.

FINANCIAL REPORT: Jodi Emery presented the financial report (see attached) and explained the differences from last month. Amy Bouska asked what was included in the auditing fees. Emery explained that along with audit fees this includes legal fees, language services and credit checks. A motion was made by Mary Ann Humpal to approve and seconded by Mark Schmitt. The motion was approved unanimously.

DISBURSEMENTS FOR JUNE 2023: Jodi Emery presented (see attached). A motion was made by Amy Bouska to approve and seconded by Mark Schmitt. The motion was approved unanimously.

CONSIDER APPROVAL OF RESOLUTION 23-03 for SEMAP Assessment Certification: Karine Guese read the resolution. The resolution was reviewed and discussed. Bouska asked if, in the future, if we need to vote on something that it should be included in the packet. Guese said it would be. A motion was made by Amy Bouska to approve and seconded by Ray Peterson. The motion was approved unanimously.

CONSIDER APPROVAL OF RESOLUTION 23-04 for Grounds for Denial or Termination of Assistance: Karine Guese read the resolution. The resolution was reviewed and discussed. A motion was made by Mary Ann Humpal to approve and seconded by Mark Schmitt. The motion was approved unanimously.

CONSIDER APPROVAL OF RESOLUTION 23-05 for Informal Reviews and Hearings: Karine Guese read the resolution. The resolution was reviewed and discussed. A motion was made by Shannon Gebel to approve and seconded by Katie Becker. The motion was approved unanimously.

CONSIDER APPROVAL OF RESOLUTION 23-06 to Increase Payment Standard to 120%: Karine Guese read the resolution and explained that the payment standard is equal to Fair Market Rent. The increase is needed because landlords are increasing their rental rates and there is also a lack of availability of rental units. The resolution was reviewed and discussed. A motion was made by Mary Ann Humpal to approve and seconded by Shannon Gebel. The motion was approved unanimously.

CONSIDER APPROVAL OF RESOLUTION 23-07 of New NSPIRE Inspection Standards: Karine Guese read the resolution and explained that NSPIRE is National Standards of Physical Inspections of Real Estate. Guese and Kayla Miller attended training in Muscatine. Guese shared a book they received with a lot of new changes. The resolution was reviewed and discussed. A motion was made by Sarah Snitker to approve and seconded by Mary Engstrom. The motion was approved unanimously.

CONSIDER APPROVAL OF RESOLUTION 23-08 of HOTMA: Karine Guese read the resolution. The resolution was reviewed and discussed. A motion was made by Amy Bouska to approve and seconded by Shannon Gebel. The motion was approved unanimously.

PROGRAM STATUS REPORT: Karine Guese shared the program status report (see attached).

FLOOR ITEMS: Howe invited everyone to the Regional Round Table September 22 at PIVO in Calmar and asked them to invite their mayors and city council members.
Jason Passmore invited all to attend the Cresco Harvest Fest this coming weekend.

SCHEDULE NEXT RHA BOARD MEETING: The next meeting is tentatively scheduled for Tuesday, December 12, 2023, at 1 p.m.

ADJOURNMENT: A motion to adjourn was made by Mary Ann Humpal at 1:53 p.m. and seconded by Ray Peterson. The motion passed unanimously.

Submitted by,

_____
Lori Quam, Board Secretary