UERPC COMMISSION BOARD
MINUTES OF OCTOBER 18, 2018 MEETING

MEMBERS PRESENT: Jack Knight, Mary Koopman, Dan Canton, Ron McCartney, Jerry Schroeder, Janell Bradley, Leon Griebenow, Peggy Sherrets, Sue Updegraff, Jan McGovern, Alison Holten, Mark Kuhn, and Dean Thompson.

MEMBERS ABSENT: Larry Schellhammer, Patti Ruff, Roger Arthur, Mark Bohle, Nina Taylor, and Michael Klimesh

OTHERS PRESENT: Rachelle Howe, Fern Rissman, Lori Brockway and Diana Johnson

Chairman Mark Kuhn called the meeting to order at 1:10 pm at UERPC's Postville office. A thank you was given to Jan McGovern and Ron McCartney on their years of service as supervisors and on the UERPC board. Roll call was taken. A quorum was present.

APPROVAL OF AGENDA: Motion was requested for approval of the agenda. A motion was made for approval by Bradley; seconded by Updegraff. No further discussion. Motion carried unanimously.

APPROVAL OF MINUTES: Motion was requested for approval of the minutes of the August 2, 2018 meeting. A motion was made for approval by McGovern; seconded by Koopman. No further discussion. Motion carried unanimously.

DISBURSEMENTS: Howe presented the list of disbursements from July 1, 2018 to September 30, 2018 to the board for review. A motion was made by Griebenow; seconded by Holten to approve these disbursements for UERPC. No further discussion. Motion carried unanimously.

TREASURER'S REPORT: Howe also presented the treasurer's report to the board for review. A motion was made by Thompson; seconded by Sherrets to approve the treasurer's report as presented. No further discussion. Motion carried unanimously.

NOMINATING COMMITTEE: The following members terms will be expiring in December 2018: Schellhammer, Canton, Holten, Griebenow, Updegraff and Schroeder. A motion was made by McGovern, seconded by Knight to approve Kuhn and Schellhammer sit on the nominating committee with the assistance of Howe. No further discussion. Motion carried unanimously.

MEMBERSHIP RATE: Kuhn explained the membership rate is based on a per capita amount and a 3% percent increase is up for discussion each year. However, the DOT local match has been coming out of this membership amount and discussion has been held and is being requested that the supervisors pay for this amount separately. Kuhn explained the executive committee had recommended an approval of a freeze on the membership rate for the 2020 and 2021 years. McCartney made a motion, seconded by Koopman to accept this recommendation of a freeze in the membership rate for 2020 and 2021. No further discussion. Motion carried unanimously.

DOT LOCAL MATCH: Kuhn also explained that the executive committee had unanimously approved the asking of the supervisors of the DOT local match. A motion was then made by Bradley, seconded by Sherrets to accept this recommendation by approving the asking of the supervisors for the DOT local match amount ($5,618 for 2020) each year moving forward, and the amount will be based on the preceding year to be paid in that fiscal year. No further discussion. Motion carried unanimously.

EXECUTIVE BOARD MEETING: Kuhn explained the membership rate and DOT local match items were the only items discussed at the executive meeting.

EXECUTIVE DIRECTOR'S UPDATE: Howe had prepared a director's report and sent within the board packets. She highlighted the recent visit with the DOT commissioners, the move of Vocational Rehab into the IowaWorks area and diversification of UERPC work.

FLOOR ITEMS: There were no floor items.

NEXT MEETING: The next meeting is scheduled for Thursday, January 17, 2019 at the Postville office.

ADJOURNMENT: Motion by Thompson; seconded by Knight to adjourn the meeting. No further discussion. Motion carried unanimously. Meeting adjourned at 1:38 pm.

The above constitutes my interpretation of the matters discussed and the decisions reached. Please contact the undersigned for any corrections or omissions.

/s/ Diana Johnson, Recording Secretary