UPPER EXPLORERLAND REGIONAL PLANNING COMMISSION (UERPC)
BOARD MINUTES OF JULY 25, 2019 MEETING

MEMBERS PRESENT: Larry Schellhammer, Patti Ruff, Bonnie Basemann, Roger Arthur, Leon Griebenow, Peggy Sherrets, Marty Stanbrough, Mark Bohle, Pat Murray, Mark Kuhn, Nina Taylor and Dean Thompson

MEMBERS ABSENT: Jack Knight, Mary Koopman, Dan Canton, Ray Peterson, Sue Updegraff, Alison Holten, and Michael Klimesh

OTHERS PRESENT: Rachelle Howe, Karen Cooper, Katie Nolte, Lisa Curtin, and Diana Johnson

Chairman Kuhn called the meeting to order at 1:00 pm at UERPC's Postville office. Roll call was taken. A quorum was present.

APPROVAL OF AGENDA: Motion was requested for approval of the agenda. A motion was made for approval by Bohle; seconded by Ruff. No further discussion. Motion carried unanimously.

APPROVAL OF MINUTES: Motion was requested for approval of the minutes of the April 18, 2019 meeting. A motion was made for approval by Arthur; seconded by Bohle. No further discussion. Motion carried unanimously.

DISBURSEMENTS: Cooper presented the list of disbursements from April 1, 2019 to June 30, 2019 to the board for review. A motion was made by Griebenow; seconded by Sherrets to approve these disbursements for UERPC. No further discussion. Motion carried unanimously.

TREASURER'S REPORT: Cooper also presented the treasurer's report to the board for review. A motion was made by Bohle; seconded by Basemann to approve the treasurer's report as presented. No further discussion. Motion carried unanimously.

Board member Griebenow left the meeting.

FY '20 BUDGET: Howe and Cooper explained the various items within the budget. The FY '20 budget includes a 1.85% consumer price index (CPI) increase to salaries, along with a step increase to those eligible according to the pay plan and Decorah roof repair estimates. Kuhn mentioned that the Executive Board had recommended approval of the FY '20 budget. After discussion, a motion was made by Sherrets, seconded by Taylor to approve the FY '20 budget. No further discussion. Motion carried unanimously.

EXECUTIVE BOARD MEETING REPORT: The Executive Board had met prior to the Full Board meeting and had discussed the FY '20 budget, and UERPC 50th Anniversary coming soon in 2022. Howe asked for volunteers to serve on the planning committee.

EXECUTIVE DIRECTOR'S UPDATE: Howe had prepared a director's report and sent within the board packets. She highlighted receiving an EDA grant, a housing grant in Elma and a water/sewer grant in West Union. She also discussed a recent marketing plan for the organization, her position as Chair of the I-COG group and the purchase of a new vehicle in Postville.

FLOOR ITEMS: Sherrets discussed Oelwein's new rental inspection program.

NEXT MEETING: The next meeting is scheduled for Thursday, October 17, 2019 at the Postville office.

ADJOURNMENT: Motion by Thompson; seconded by Taylor to adjourn the meeting. No further discussion. Motion carried unanimously. Meeting adjourned at 1:30 pm.

The above constitutes my interpretation of the matters discussed and the decisions reached. Please contact the undersigned for any corrections or omissions.

/s/ Diana Johnson, Recording Secretary