UERPC COMMISSION BOARD
MINUTES OF AUGUST 2, 2018 MEETING

MEMBERS PRESENT: Jack Knight, Mary Koopman, Larry Schellhammer, Dan Canton, Ron McCartney, Patti Ruff, Jerry Schroeder, Roger Arthur, Janell Bradley, Leon Griebenow, Peggy Sherrets, Sue Updegraff, Mark Bohle, Jan McGovern, Alison Holten, Mark Kuhn, Nina Taylor, and Dean Thompson.

MEMBERS ABSENT: Michael Klimesh

OTHERS PRESENT: Rachelle Howe, Karen Cooper, Fern Rissman, Fred Schuster, Christina Herrin and Diana Johnson

Chairman Mark Kuhn called the meeting to order at 1:00 pm at UERPC's Postville office. Introductions were made, and roll call was taken. A quorum was present.

APPROVAL OF AGENDA: Motion was requested for approval of the agenda. A motion was made for approval with the inclusion of a consumer price index handout for item #8 by Thompson; seconded by Bohle. No further discussion. Motion carried unanimously.

APPROVAL OF MINUTES: Motion was requested for approval of the minutes of the May 3, 2018 meeting. A motion was made for approval by Thompson; seconded by Griebenow. No further discussion. Motion carried unanimously.

DISBURSEMENTS: Cooper presented the list of disbursements from April 1, 2018 to June 30, 2018 to the board for review. A motion was made by Sherrets; seconded by Bradley to approve these disbursements for UERPC. No further discussion. Motion carried unanimously.

TREASURER'S REPORT: Cooper also presented the treasurer's report to the board for review. A motion was made by McGovern; seconded by Holten to approve the treasurer's report as presented. No further discussion. Motion carried unanimously.

COST ALLOCATION: Cooper presented the fiscal year 2019 cost allocation plan on how UERPC distributes direct and indirect funds. A motion was made to approve the cost allocation plan by Bohle; seconded by Updegraff. No further discussion. Motion carried unanimously.

CONSUMER PRICE INDEX: Discussion was had after reviewing consumer price indexes looking at the Midwest consumers and with and without food and energy items added into the rate. A motion was made by Sherrets; seconded by Bohle to use the consumer price index each year in January to include Midwest urban consumers, all items and job titles of wage earners and clerical workers. No further discussion. Motion carried unanimously.

INVESTMENT POLICY: The UERPC investment policy had not been updated since 1992. Several individuals who included the UERPC treasurer, attorney and current staff had reviewed and updated the policy and included the new policy with revisions within the board handouts. Resolution #2018-02 was presented to approve the investment policy. A motion was made by Koopman; seconded by Arthur to approve the investment policy as presented. A roll call vote was taken with all members voted aye. No further discussion. Motion carried unanimously.

CAR REPLACEMENT: Howe explained that UERPC needs a van replacement for the Decorah office due to high mileage on the current vehicle. Howe will send a request to dealerships within the five-county region. A motion was made by Bohle; seconded by Griebenow to approve up to $25,000 for replacement of the current van. No further discussion. Motion carried unanimously.

EXECUTIVE BOARD MEETING: Kuhn explained the executive board had discussed the executive director's review, consumer price index numbers and DOT matching funds.

EXECUTIVE DIRECTOR'S UPDATE: Howe had prepared a director's report and sent within the board packets. She highlighted the recent award of three housing and one community facilities CDBG for the region. She also discussed her being elected as vice president of the ICOG group.

FLOOR ITEMS: Rissman gave an update on the recent potential realignment of the regional workforce centers throughout the state. Fred Schuster, from Senator Grassley's office and Christina Herrin from Congressman Blum's office introduced themselves.

NEXT MEETING: The next meeting is scheduled for Thursday, October 18, 2018 at 1:00 pm at the Postville office.

ADJOURNMENT: Motion by Thompson; seconded by Bohle to adjourn the meeting. No further discussion. Motion carried unanimously. Meeting adjourned at 1:56 pm.

The above constitutes my interpretation of the matters discussed and the decisions reached. Please contact the undersigned for any corrections or omissions.

/s/ Diana Johnson, Recording Secretary