UERPC EXECUTIVE BOARD
MINUTES OF AUGUST 2, 2018 MEETING

MEMBERS PRESENT: Larry Schellhammer, Mary Koopman, Janell Bradley, Ron McCartney, Mark Kuhn, and Nina Taylor.

MEMBERS ABSENT: Janet McGovern

OTHERS PRESENT: Rachelle Howe, Karen Cooper, and Diana Johnson

Kuhn called the meeting to order at 12:30 pm at UERPC's Postville office. Roll call was taken. A quorum was present.

APPROVAL OF AGENDA: Motion was requested for approval of the agenda. Motion by Taylor; seconded by Bradley. No further discussion. Motion carried unanimously.

APPROVAL OF MINUTES: Motion was requested for approval of the minutes of the May 3, 2018 executive board meeting. Motion by Koopman; seconded by Schellhammer. No further discussion. Motion carried unanimously.

CONSUMER PRICE INDEX: The pay plan was approved at the last meeting, but discussion needed to be had regarding the method of obtaining the cost of living each year. A motion was made by McCartney, seconded by Taylor to open this discussion to a full board decision. No further discussion. Motion carried unanimously.

EXECUTIVE DIRECTOR REVIEW: Kuhn discussed he had met with Schellhammer and Howe to perform an Executive Director job review. Kuhn stated that Howe is doing well and recommends Howe taking time off and a pay scale increase. A motion was made by Schellhammer; seconded by Koopman to approve Kuhn signing the performance review and approving the pay step increase to be included in the next round of payroll processing. No further discussion. Motion carried unanimously.

DOT LOCAL MATCH: Howe explained the local match of the DOT is coming from the county supervisor's member dollars to UERPC. McCartney recommended Howe get on the next six county supervisor agenda for more discussion on this matter.

FLOOR ITEMS: There were no floor items.

NEXT MEETING: The next executive board meeting is scheduled for October 18, 2018 at the Postville location.

ADJOURNMENT: Motion by McCartney; seconded by Bradley to adjourn the meeting. No further discussion. Motion carried unanimously. Meeting adjourned at 12:56 pm.

The above constitutes my interpretation of the matters discussed and the decisions reached. Please contact the undersigned for any corrections or omissions.

/s/ Diana Johnson, Recording Secretary