UPPER EXPLORERLAND REGIONAL PLANNING COMMISSION (UERPC)
BOARD MINUTES OF AUGUST 24, 2023 MEETING

MEMBERS PRESENT: Fern Rissman, Bonnie Basemann, Barb Collins, Darla Kelchen, Roger Arthur, Brett Devore (arrived at 1:13 pm), Leon Griebenow, Alison Holten, Pat Murray, Peggy Lensing, and Mark Vick.

MEMBERS ABSENT: Dennis Keatley, Jack Knight, Ray Peterson, Bruce Lehmann, Tim Lecander, Nina Taylor, and Shirley Vermace

OTHERS PRESENT: Rachelle Howe, Karen Cooper, and Diana Johnson

Chairwoman Holten called the meeting to order at 1:05 pm. Roll call was taken. A quorum was present.

APPROVAL OF AGENDA: Motion was requested for approval of the agenda. A motion was made for approval by Collins; seconded by Vick. No further discussion. Motion carried unanimously.

APPROVAL OF MINUTES: Motion was requested for approval of the meeting minutes of the May 25, 2023, meeting. A motion was made for approval by Arthur; seconded by Kelchen. No further discussion. Motion carried unanimously.

DISBURSEMENTS: Cooper presented the list of disbursements from April 1, 2023 to June 30, 2023 to the board for review. A motion was made by Collins; seconded by Lensing to approve these disbursements for UERPC. No further discussion. Motion carried unanimously.

Board member Devore joined the meeting.

TREASURER'S REPORT: Cooper also presented the treasurer's report to the board for review. A motion was made by Vick; seconded by Basemann to approve the treasurer's report as presented. No further discussion. Motion carried unanimously.

CAMERA POLICY: A camera policy was presented to the board for review to assist the office with protection and security. A motion was made by Devore; seconded by Lensing. No further discussion. Motion carried unanimously.

EXECUTIVE BOARD MEETING REPORT: There was no Executive Board meeting so therefore no items to report.

EXECUTIVE DIRECTOR UPDATE: Howe had prepared a director's report and sent within the board packets. She highlighted that our outbuildings have been demolished, we have hired a housing planner, Jesse Maire has submitted his resignation from our UERPC Commission board and that we will be conducting our audits soon. In addition, she invited all board members to attend an Iowa Economic Development Authority workshop on September 27th in Calmar.

FLOOR ITEMS: There were no floor items discussed.

NEXT MEETING: The next meeting will be held on Thursday, October 26, 2023 or as called by the board Chair.

ADJOURNMENT: Motion by Vick; seconded by Kelchen to adjourn the meeting. No further discussion. Motion carried unanimously. The meeting adjourned at 1:22 pm.

The above constitutes my interpretation of the matters discussed and the decisions reached. Please contact the undersigned for any corrections or omissions.

/s/ Diana Johnson, Recording Secretary