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## Meeting Minutes

RPA-1 Transportation Policy Board

Thursday, May 25<sup>th</sup>, 2023, at 11:00 a.m.

UERPC, 325 Washington St., Decorah

**Members in attendance:** Janell Bradley, Fayette County (remote); Dean Eastman, Howard County (Vice Chair); Dylan Mulfinger, City of Oelwein; Lorraine Borowski, City of Decorah; Dennis Keatley, Allamakee County; Ray Peterson, Clayton County.

**Members Absent:** Mark Vick (Chair), Winneshiek County.

**Others in attendance:** Aaron Detter, UERPC Transportation Planning Administrator; Nick Rissman, Howard County Engineer.

1. Call to Order

The meeting was called to order at 11:05 a.m. by Eastman.

2. Approval of the agenda

A motion to approve the agenda was made by Borowski, seconded by Mulfinger, and passed unanimously.

3. Approval of the April 12th, 2023, meeting minutes

A motion to approve the April 12th, 2023, meeting minutes was made by Borowski, seconded by Bradley, and passed unanimously.

4. Public Hearing: SFY 2024 Transportation Planning Work Program (TPWP)

The public hearing was opened by Eastman.

Detter explained the process of developing the Transportation Planning Work Program, noting that the Policy Board, committees, and members of the public had had the opportunity to review the document and provide feedback during the 15-day public review period, in accordance with the RPA-1 Public Participation Plan.

No members of the public were present. The public hearing was closed by Eastman.

5. Consideration and possible board action: Approval of the SFY 2024 TPWP

A motion to approve the SFY 2024 TPWP was made by Mulfinger, seconded by Keatley, and passed unanimously.

6. RPA-1 staff updates

Detter provided RPA staff updates including:

- Passenger Transportation Plan (PTP) development
  - Transportation Advisory Group (TAG) held initial kick-off meeting December 5th, 2022.

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Lorraine Borowski, City of Decorah; Brett DeVore, City of Oelwein; Larry Schellhammer, Allamakee County; Ray Peterson, Clayton County; Janell Bradley, Fayette County; Dean Eastman, Howard County; Mark Vick, Winneshiek County

- Community and transportation service provider surveys conducted during January-March.
  - Demographic and other data updated during January-March.
  - TAG met again on March 28th to go over the draft plan and refine the PTP priorities and strategies.
  - Draft submitted for Iowa DOT review on March 31st, ahead of April 1st deadline.
  - Iowa DOT returned their comments, which will be incorporated into the final draft.
  - Policy Board and Committees will have a chance to review the draft.
  - Adoption in July and submission to Iowa DOT ahead of August 1st deadline.
  - Transportation Improvement Program (TIP)
    - Draft TIP due June 15<sup>th</sup>; final due July 15<sup>th</sup>
    - Detter is coordinating with project sponsors for updates on current-year projects as well as making sure information for programmed projects is correct.
  - Long Range Transportation Plan (LRTP)
    - Public involvement process will begin later this summer or fall.
    - Final adopted document is due to Iowa DOT by September 19<sup>th</sup>, 2024.
  - Transportation Alternatives Program (TAP)
    - Iowa DOT has completed their review and revamping of the Transportation Alternatives Program (TAP) with the Federal Highway Administration (FHWA)
    - Program is returning and additional guidance from Iowa DOT will be coming out soon.
7. NEICAC Public Transit updates  
NEICAC Transportation Director not present to provide updates.
8. Iowa DOT updates  
Iowa DOT District 2 Planner Krista Billhorn provided the following updates to Detter in advance:
- 9 bridge deck overlays on Highway 9 across District 2 this season.
  - June commission meeting will approve the draft 5 Year Program for FY2024-2027.
  - August 8th is the commission input meeting in Clear Lake.
9. Floor Items  
Mulfinger provided an update to board members that the City of Oelwein had submitted an application for the USDOT Reconnecting Communities grant program, but that the project was not awarded. Mulfinger noted that the project application made it far in the selection process and that the City intends to reapply.
10. Set next meeting date  
Detter noted that the next meetings would be in mid-July to accommodate the PTP and TIP submission timeline, and that he will coordinate as usual with the Board and committees to schedule.
11. Adjournment  
A motion to adjourn was made by Borowski, seconded by Keatley, and passed unanimously.  
Meeting adjourned at 11:24 a.m.

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