UERHA Board Minutes
Tuesday, December 12, 2023

Present: Jason Passmore, Sarah Snitker, Mary Ann Humpal, Charles Carroll, Ashley Goltz, Shannon Gebel, Mary Engstrom, Ray Peterson, Mark Schmitt, Joe Pisney, Michelle Elsbernd, Amy Bouska, Josh Uhlenhake, Sheila Bullerman, Randee Koenig, Shirley Vermace; Others present: Rachelle Howe, Kayla Miller, Karine Guese, Karen Cooper Frana, Christi Meyer-Hacker Nelson, Lori Quam. Absent: Dan Byrnes, Katie Becker, Alberto Whitlatch, Denise Schneider, Bonnie Baseman, Jeff Bunn, Susan Scott, Steve Roach, Jane Tibbals, Mike Tucker

CALL TO ORDER: Jason Passmore called the meeting to order at 1:33 p.m.

AGENDA APPROVAL: A motion to approve the agenda was made by Mark Schmitt and seconded by Ray Peterson. The motion passed unanimously.

APPROVAL OF MINUTES FROM August 22, 2023: A motion was made by Shannon Gebel and seconded by Amy Bouska. The motion was approved unanimously.

AUDIT REPORT – HACKER NELSON: Christi Meyer from Hacker Nelson pointed out the differences of the financials. Carroll asked about the audit fees. Cooper Frana explained that the audit fees should be professional fees as lawyer fees are included as well. Meyer stated that the only thing added was to be aware of email scams. Audit bids were discussed and go out every three years.

CONSIDER APPROVAL OF 2022-2023 AUDIT: A motion to approve the agenda was made by Ray Peterson and seconded by Michelle Elsbernd. The motion passed unanimously.

CONSIDER APPROVAL OF FINANCIAL REPORTS FOR JULY-OCT 2023: Cooper Frana shared the financial reports and explained how some of the items will be reallocated. A discussion was had. A motion to approve the agenda was made by Shannon Gebel and seconded by Randee Koenig. The motion passed unanimously.

CONSIDER APPROVAL OF DISBURSEMENTS FOR JULY-OCT 2023: Cooper Frana shared disbursements. A motion to approve the agenda was made by Amy Bouska and seconded by Mark Schmitt. The motion passed unanimously.

PROGRAM STATUS REPORT: Guese shared the report (see attached). A lot of changes will be coming by October 2024 for HUD regulations. Our staff have done many trainings and will have more to come. Howe shared that the Administration and Annual Plans will be changed and reviewed at our upcoming March meeting.

FLOOR ITEMS: None.

SCHEDULE NEXT RHA BOARD MEETING: The next meeting is scheduled for Tuesday, March 19, 2023, at 1:30 p.m.

ADJOURNMENT: A motion to adjourn was made by Mark Schmitt at 2:17 p.m. and seconded by Ray Peterson. The motion passed unanimously.

Submitted by,

Lori Quam

Lori Quam, Board Secretary