UERHA Board Minutes
Tuesday, March 19, 2024

Present: Jason Passmore, Sarah Snitker, Mary Ann Humpal, Michelle Meyer, Mildred Stewart, Jane Tibbals, Ashley Goltz, Shannon Gebel, Mary Engstrom, Dan Byrnes, Janell Bradley, Ray Peterson, Joe Pisney, Michelle Elsbernd, Amy Bouska, Josh Uhlenhake, Sheila Bullerman, Randee Koenig, Ashley Goltz, Charles Carroll 1:35 p.m., Shirley Vermace 1:36 p.m.; Others present: Rachelle Howe, Karine Guese, Jodi Emery, Lori Quam. Absent: Katie Becker, Susan Scott, Steve Roach, Mike Tucker, Mark Schmitt.

CALL TO ORDER: Jason Passmore called the meeting to order at 1:32 p.m.

AGENDA APPROVAL: A motion to approve the agenda was made by Ray Peterson and seconded by Amy Bouska. The motion passed unanimously.

APPROVAL OF MINUTES FROM December 12, 2023: A motion was made by Michelle Elsbernd and seconded by Sarah Snitker. The motion passed unanimously.

CONSIDER APPROVAL OF BOARD APPOINTMENTS – renewal for Ashley Goltz, Sheila Bullerman, Shirley Vermace; New appointees – Alberto Whitlach replaced with Debra Crane; Denise Schneider replaced with Michelle Meyer; Bonnie Baseman replaced with Mildred Stewart. A motion was made by Ray Peterson to approve and seconded by Shannon Gebel. The motion passed unanimously.

CONSIDER APPROVAL OF 2024 ELECTION OF OFFICERS/EXCUTIVE COMMITTEE: 2023 Executive Board is Dan Byrnes, Charles Carroll, Jason Passmore, Michelle Elsbernd and Steve Roach. A motion was made by Amy Bouska to approve the 2024 Executive Team and the 2024 Officers the same as 2023 and seconded by Shannon Gebel. The motion passed unanimously.

CONSIDER APPROVAL OF AGENCY PLAN: Karine Guese and Rachelle Howe shared we are high performers and will send the agency plan to HUD once it's approved. A discussion was had regarding the waitlist and out-of-state vouchers. A motion was made by Ray Peterson to approve and seconded by Sarah Snitker. The motion passed unanimously.

CONSIDER APPROVAL OF ADMINISTRATIVE PLAN which include HOTMA and NSPIRE: Karine Guese shared an example. The discretionary plan has rules for the timeframe of returning paperwork, which is approved by the board. A motion was made by Shannon Gebel to approve and seconded by Michelle Elsbernd. The motion passed unanimously.

CONSIDER APPROVAL OF REVISED 2024 BUDGET: Jodi Emery provided a handout of the revised budget and explained that the only change was in categories. A motion was made by Joe Pisney to approve and seconded by Mary Ann Humpal. The motion passed unanimously.

FINANCIAL REPORT: Jodi Emery shared the financial report. A motion to approve the financials was made by Amy Bouska and seconded by Mildred Stewart. The motion passed unanimously.

CONSIDER APPROVAL OF DISBURSEMENTS FOR NOVEMBER 2023, DECEMBER 2023, JANUARY 2024: Jodi Emery shared disbursements. A motion to approve the disbursements was made by Mary Ann Humpal and seconded by Amy Bouska. The motion passed unanimously.

PROGRAM STATUS REPORT: Karine Guese shared the report (see attached).

FLOOR ITEMS: None.

SCHEDULE NEXT RHA BOARD MEETING: The next meeting is scheduled for Tuesday, June 18, 2024, at 1:30 p.m.

ADJOURNMENT: A motion to adjourn was made by Ray Peterson at 2:04 p.m. and seconded by Dan Byrnes. The motion passed unanimously.

Submitted by,

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Lori Quam, Board Secretary